



# VILLA PARK Summer Festival 2023

## VENDOR BOOTH APPLICATION

SATURDAY, JUNE 24, 2023, 11 AM-8 PM

PARK BLVD NEAR ARDMORE AVE, VILLA PARK

**10'x10' Space – \$75, Additional \$50 for Electric**

Checks made payable to: Villa Park Recreation Department

(Note: Vendor must provide their own table, chairs and tent)

<b>Date</b>	
<b>Company Name</b>	
<b>Contact Name</b>	
<b>Cell Phone</b>	
<b>Address</b>	
<b>Email</b>	
<b>Website</b>	

**\*If contact person will not be attending the day of the event, please provide the following information:**

Onsite Contact Person: \_\_\_\_\_

Cell #: \_\_\_\_\_

**Brief Description of what you plan to sell/market at your Summer Festival booth, including Give-Away Items:**

\_\_\_\_\_

Please check the box if you are requesting a space with an outlet (Vendors are required to provide their own electrical extension cords). Electric spaces are limited. This service is an additional \$50.

❖ **Vendor Arrivals between 7:45 - 8:30 am**

- Vendors will be directed to their assigned spot.
- All vehicles must be cleared from vendor area before 9:00 am.
- Barricades will be set by the Parks Department and will be inaccessible by vehicle until 8pm.

❖ **Vendor Arrivals after 9:00 am**

- Vendors will need to unload from their permanent parking spot for the day and transport items on foot, wagon, wheelbarrow or cart.
- Check in at the Information Tent to locate vendor site.

❖ **Event will occur RAIN or SHINE!**

❖ **Villa Park Chamber of Commerce Members Fee: \$50 (limit 1 space)**

**FOR OFFICE USE ONLY:**

<b>Payment Amount</b>	<b>Processed On</b>
<b>Reference Number</b>	<b>Initials</b>

### VILLA PARK • Parks and Recreation

338 N Iowa Ave., Villa Park, IL, 60181

*\*Please feel free to email questions or call Sue Earl, Event Vendor Coordinator*

[searl@invillapark.com](mailto:searl@invillapark.com)

(630) 834-8970

