



Executive Order No. 1

By the President of the Village of Villa Park DuPage County, Illinois

By Ordinance No. 4141 passed on March 23, 2020, the Board of Trustees of the Village of Villa Park granted the Village President extraordinary power and authority during the state of emergency to exercise the power of the corporate authorities of the Village, by executive order, as reasonably necessary to ensure that the effects of COVID-19 are mitigated in order to protect the safety and security of the Village residents and visitors.

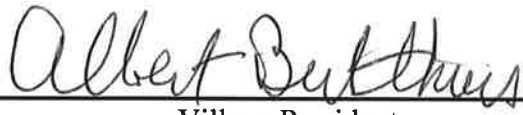
Pursuant to the aforesaid, the Village President hereby issues the following directives to permit the implementation of Phase III of the Restore Illinois plan to permitting bars and restaurants to provide outdoor service. The regulations include the following:

1. Outdoor service may be provided under the protection of a tent until the first to occur: the Village of Villa Park enters Phase IV of the Governor's Restore Illinois Plan; or, October 31, 2020;
2. The installation of any tent pursuant to this executive order must be approved prior to its installation by the Village Manager or his designee;
3. Tent placement cannot impose an impaired line of site. It is imperative to ensure that there is proper sight distance to allow for safe traffic operation along a roadway and at intersections. An unobstructed line of site must be provided for safe and efficient traffic operation;
4. Tents must have open sides;
5. Open flames such as candles are not permitted within the tent;
6. A certificate of flame resistance must be submitted with the permit application and a copy must be kept on site;
7. Generators must be located a minimum of 20 feet from the tent. Flammable and combustible liquids cannot be stored within 50 feet of tents;
8. Tents larger than 400 square feet must comply with the following:
 - (a) Fire extinguishers (4A:60BC Rated) must be provided in locations so that the maximum travel distance to a fire extinguisher does not exceed 75 feet.
 - (b) A minimum of two exits shall be provided that are spaced at approximately equal intervals around the perimeter of the tent. Additional exits are required for tents whose occupant load exceeds 200.
 - (c) The means of egress shall be illuminated at all times.
 - (d) Exit signs are required for tents that have an occupant load of 50 or more.

9. Adequate safeguards, including barriers such as orange snow fencing, around the outdoor seating area shall be provided for security, crowd control, lighting control and the protection of minors; and
10. Applicants must adhere to the guidance provided in the Temporary Outdoor Dining & Alcoholic Liquor Guide attached hereto as Exhibit A (the "Service Guide").

Section 2: This Executive Order shall be in full force and effect upon signature of the Village President.

Dated this 29th day of May, 2020



Village President

ATTEST:



Village Clerk



Village of Villa Park

20 S. Ardmore Avenue, Villa Park, Illinois 60181



Temporary Outdoor Dining & Alcoholic Liquor Guide

As part of Governor JB Pritzker's plan to Restore Illinois, restaurants and bars in Illinois will be allowed to reopen with outdoor seating starting May 29, 2020. The Village of Villa Park believes it to be in the best interests of restaurants and bars to allow for outdoor dining service and has prepared this guide in order to re-open without jeopardizing the health and safety of the public and their employees.

Effective Term: May 29, 2020 – October 31, 2020

Application Process:

All food service establishments that intend to provide outdoor dining areas shall submit the following items for review and approval:

- 1) Application
- 2) Narrative of proposed outdoor seating operation
- 3) Plat of Survey or Site Plan of proposed outdoor space, including equipment

Please go to <https://seam.ly/l5wHu7Jf> to submit. The Village shall review complete applications to ensure all the regulations are met prior to approving for opening.

Hours of Operation:

- Monday – Sunday
 - Normal Opening Business Hour – 11 PM

Restaurant and Bar Outdoor Dining Requirements

- a) All tables must be six feet (6') apart and located on private property. Operations within public right-of-way not permitted.
- b) Gatherings shall be six (6) or fewer people and face coverings and social distancing shall continue.
- c) Outdoor seating area shall be in conjunction with food service.
- d) Entrance/exit doors and fire lanes shall not be blocked
- e) Areas shall be maintained, including free of rubbish or trash.
- f) Activity shall not disturb the lawful use and enjoyment of nearby properties.
- g) Businesses shall allow for adequate and safe pedestrian and parking accessibility.
- h) Adequate safeguards, including barriers such as orange snow fencing, around the outdoor seating area shall be provided for security, crowd control, lighting control and the protection of minors.

- i) Separate queue areas for restroom visits and pick-up shall be provided as needed.
- j) The area where service shall be provided shall be owned, leased, or licensed to the licensee.
- k) The licensee must provide measures not to interfere with the operations of adjacent business and provide for the safety of its customers.
- l) The restaurant and or bar owner must procure general liability insurance for any food service provided out of doors, and the holder of a liquor license must have procured general liability insurance and liquor liability insurance to provide service in an outdoor venue; if any outdoor area which is owned by the Village is used for outdoor food service or by the holder of liquor licenses, such insurance must name the Village as additional insured.

Establishment Responsibilities

- ✓ Must adhere to all social distancing requirements set forth by the Illinois Department of Public Health.
- ✓ Food transported from the restaurant or bar to the outdoor seating areas shall meet all Food Safety requirements.
- ✓ Abide by all applicable Health Codes and COVID-19 restrictions.
- ✓ Provide all appropriate personal protective equipment, such as masks, for employees to be worn at all times. All customers shall wear masks until seated.
- ✓ Regularly clean and sanitize outdoor seating areas and all frequently touched surfaces (i.e. door handles).
- ✓ No outdoor food or drink preparation is permitted.
- ✓ Unless permitted herein, no outdoor activities, including entertainment, bands or smoking.
- ✓ Provide restrooms/handwashing inside the restaurant with social distancing.

The guidance is not intended to revoke or repeal any employee rights, either statutory, regulatory or collectively bargained, and is not exhaustive, as it does not include county health orders.

All other Village codes and liquor license restrictions shall remain in full effect. The Village maintains the right to require modifications or removal of the outdoor seating area in the event that issues arise.

The Village will continue to monitor the Illinois Department of Public Health's guidelines for reopening bars and restaurants and may amend these requirements based on their recommendations.

Businesses must adhere to the guidelines of Illinois Department of Public Health and the Illinois Department of Commerce & Economic Opportunity.