



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

DEPARTMENT OF PUBLIC WORKS
MICHAEL GUERRA, P.E. • Public Works Director

Phone (630) 834-8505
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April 20, 2020

**RE: Charles Avenue Improvement Project (St. Charles to Oak)
Project Information**

Dear Resident:

This letter is to inform you that the Village is completing engineering design for improvements to North Charles Avenue from St. Charles Road to Oak Street. The project will consist of removal and replacement of existing pavement, curbs and gutters, installation of a new separated storm sewer main, ADA sidewalk improvements, a new water main with increased capacity, and restoration of the parkway within the project area.

Typically during a reconstruction project the Village works with residents to identify and address issues related to private sanitary sewer services, drainage issues on private property, driveway approach replacement or upgrades, and public sidewalk replacement. If you are interested in addressing one or more of these items please check the appropriate box and return this form to Public Works Department as soon as possible. This letter is to determine the needs for the items below. We are not asking you to make any financial commitments at this time.

- I would like to replace my private sanitary connection or line at my own cost.** It is the resident's responsibility to pay for sewer service repairs. However, the Village will cover costs associated with backfill and restoration. Unit prices will be available after the project is awarded.

- I have flooding issues on my property and would like the Village to install a storm sewer stub for future connection.** Please note that there is a \$250.00 fee associated with storm stub installation in accordance with the Village's Drainage Assistance Program. Installation of storm sewer stubs may be unavailable in some areas due to conflicts and storm sewer availability.

- I would like to replace my approach fully with the same surface type.** Please note that the Village typically removes and replaces a 2-3 foot wide section of the approach adjacent to curb and gutter with the same type of material. You will be responsible for additional costs associated with additional work. Unit costs will be available after the project is awarded.

- I would like to replace my approach fully with a different surface type.** Please note that you will be responsible for costs associated with additional work and price difference. Unit costs will be available after the project is awarded.

- I would like to replace some public sidewalk in front of my property.** Please note that sidewalk replacement will be done on a 50-50 basis and paid for through the Village's Sidewalk Replacement Program. Unit prices will be available after the project is awarded.

- I have an existing carriage walk that I would like to have replaced at my own expense.** Please note that as part of the road improvements for the Project, all carriage walks located between the curb and sidewalk will be removed and replaced with topsoil and sod at the Village's expense. If any property owner wishes to install a new carriage walk, they would be responsible for the full cost of the work. The owner would need to enter into a license agreement with the Village under which the owner would assume full responsibility for maintenance of the carriage walk following its replacement. Any property owner interested in this option should contact the Village at (630) 834-8505 as soon as possible.

Name: _____

Address: _____

Phone: _____

Design on the project is nearing completion. The Village plans to bid the project in the spring of 2020. If you are interested in any of the items above, please return this form to Public Works Department no later than June 1, 2020. **Due to COVID-19, as of this time the Village is temporarily not allowing public access to the Public Works office.** Completed surveys may be returned via the drop box located outside Village Hall, scanned and e-mailed to publicworks@invillapark.com, or mailed to the Village of Villa Park Public Works at 11 W Home Avenue, Villa Park, IL 60181. Scan and e-mail is the preferred method.

If you have any questions or would like additional information, please do not hesitate to contact us at (630) 834 8505.

Yours truly,



Michael Guerra, P.E.
Public Works Director