

Weekly Status Report

VILLAGE MANAGER'S MESSAGE (9/20/2024)

Occasionally I take a look back at the previous year's Weekly Report to see what was happening a year ago. Well, the opening paragraph was about the groundbreaking for the Villa Park Recreation Center. At meeting Monday, we will consider if we want to include the landscaped terrace that would overlook the playground, pickleball and basketball courts as well as the baseball field at Lions Park. And next meeting we will discuss what the rates for the new facility will be. Sometime near the first of the year we will hold an event much more exciting than a groundbreaking, we will hold a grand opening.

I hope you had a chance to see the homecoming parade. I was stuck in my office writing this report, but I hear it went well. This is a busy time in the Village. In addition to Homecoming weekend at Willowbrook High School, the Friends of the Library are showing a movie tonight in Cortesi Park. Brewfest will be in two weeks on the same day that District 45 will be holding their Strategic Plan workshop – which I plan to attend. Autumn Jubilee and the Fire Department Open House are the Saturday after that (October 12).

The agendas have been full as well and several items will concern construction of The Union. In October we anticipate holding a bond hearing on October 14, an ordinance to authorize the sale of bonds on October 28, and potentially a Redevelopment Agreement at the same meeting. We will also look to cooperate with School Districts D88 and D45 with whom we have had preliminary discussions that would allow the project to move forward without depriving the schools of needed resources. We will also begin the budget process formally with a presentation to the Board of Trustees on October 21st.

This week I met with the following groups: Brian Garber and Jeff Eagan, Superintendent and Assistant Superintendent of D45 about the TIF 7 and The Union; Suzanna Strangmeier of ComEd about the same project; and the DMMC Innovation Awards and Business Meeting. I participated in AFSCME classification and compensation work group, the ILCMA Communications Committee Meeting, and met with the Fire Department and Police Department for their Budget Meeting. I attended a meeting about the VPRC budget and also attended a part of Trustee Patrick's tour of Jefferson Pool. I met with Department heads at the weekly staff meeting. Enjoy the start of fall and the coming of cooler weather next week.

Matt Harline,
Village Manager



UPCOMING ITEMS

Board of Trustees Agenda Items 9/23

- Proclamation Recognizing Oct 6 – 12, 2024 as “Fire Prevention Week”
- Presentation of Community F.U.N. Commission's Landscaping Awards
- Ordinance for Article 6 Uses, Article 13 Non-Conformities, Article 14 Measures and Definitions.
- Ordinance Amending Section 3-313 to Add one Liquor License.
- Resolution to Approve the Commissioner Handbook.
- Resolution to Approve the Purchase, Lease and Installation of Cardio and Strength Equipment for the VPRC.
- Resolution Authorizing Agreement for Architectural and Engineering Services for Interior Renovations to Fire Station 81.
- Appointments of Commission Members to the Economic Development Commission and Historical Preservation Commission.

Electronics Recycling

Sept. 21, 2024

Public Works Garage

Other Items:

Commission Vacancies:

- Video Production Commission (2)
- Fire Pension Board (1)
- Historical Preservation (1)
- Community F.U.N Commission (1) junior commissioner opening
- Senior Concerns Comm (1)

Tues. 9/17/2024 Dept. Head Meeting



Present:

Matt Harline, Village Manager
Suzanne McVey, Asst. Village Manager
Mike Rivas, Chief of Police
Steve Stapleton, Chief of Fire Department
Greg Gola, Director of Parks and Recreation
Chuck Howard, Director of Finance
Mike Guerra, Director of Public Works
Marc McLaughlin, Director of Comm. & Econ. Dev.
Sandy Hill, Library Director
Cheryl Wagner, Executive Assistant to VMO

Matt:

- Discussed items for 9/23 Agenda and future agendas.
- Budget meetings & scheduling discussed with emails to follow, narratives due Sept 27.
- Strategic Plan discussion, folder in Teams, DH need to access folder to fill in initiatives, specific assignments to follow next week.
- Consent agenda items discussed.
- TimePro—last 2 weeks—review data.
- Discussion about terrace area at VPRC

Greg:

- Meeting with Mike, Marc & Michelle for on VPRC sign pricing.
- Midwest Brick Paving contract discussion
- Lufkin Park closing out paperwork for \$200k reimbursement.
- Have information signs from DuPage-information on plantings, etc.
- Discussion on spray pad, reduction of hours for fall/winter
- Will look at changing park form to include no inflatables and deposit rules.
- VFW has 80 engraved bricks for Cortesi Park.
- Homeless staying behind ICC.

Marc:

- JRB Noticed—Oct 9 Weds. 10am
- TIF Conference presentation
- Unanimous approval P & Z meeting—Albright Middle School projects.
- Kluber added to Consent Agenda.
- CED will be focusing on subdivisions, parking and garage cleanup next.

Chuck:

- Close out expenses to Lauterbach & Amen for Lufkin & VPRC.
- Discussion on BS&A vs Civic.
- In BS&A the activity code will be project code in account set ups.
- Inactive accounts will be deleted.

Mike R.:

- Strats has 1 new ticket, has 3 liable violations, 2 are in collections.
- Discussed recent pursuit in neighboring area, spike strips used on 2 stolen vehicles.
- Officer received SWAT award .
- Discussed traffic accident incident from earlier in year, updated information on same.
- Homeless population has gotten larger, have had issues at ICC, Walmart, Aldis.

Sandy:

- Argone CROCUS site is progressing
- One staff member retired last week, hired a new Assistant to the Library Director.
- Working on per capita and other grant applications
- Overnight parking at Library discussed, police may issue warning tickets.

Suzanne:

- Discussion about 2025 insurance begins.
- IRMA has OSHA review meeting on September 24th, need person from PD, FD, PW and P&R departments.
- Zandra will be leaving 9/18, Julie will be point of contact.
- Discussion on fun employee event for fall, maybe a possible chili cookoff.

Mike G.:

- EPA—Monterey loan in final disbursement
- Will get signatures for Lombard IGA
- 60 trees ordered, delivery to SCGC.
- Tri-trail—sod discussion, must be below 80 degrees
- Iowa and Vermont—Plymouth will be closed, on track and asphalt will go down next week. \
- Discussed capital items.
- Oct 7th will be very busy with construction projects.

Cheryl:

- No additional Special Events in process.

Steve:

- Discussion on the 9/11 event at FD, big turnout, great remembrance
- WBHS discussion on parade, bonfire events on Friday night.
- Discussion on plans to relocate during upcoming work at

Assistant Village Manager

Assistant Village Manager, Suzanne McVey

- Kiwanis/Rotary Night Golf event scheduled for October 4th at 6:15 pm at Sugar Creek Golf Course. Information can be found here. To sponsor or register a group for golf, contact Kandice Krettler at the Villa Park Public Library at kkrettler@vppl.info. Have a raffle basket or item to donate, contact Suzanne at smcvey@invillapark.com
- Conducted new hire orientation for Parks and Recreation Administrative Assistant.
- Participated in discussions with the Classification & Licensing Committee. Next meeting is scheduled in two weeks with hopes of a recommendation to the Village and AFSCME coming soon.
- Drafting bilingual pay policy and procedures.
- Processed workers' compensation and general liability claims.
- Assisted departments with various personnel issues.
- Coordinated and picked up donations for night golf events.
- Continued creation of job descriptions for recreation center positions and updated job descriptions in coordination with the Classification Committee.
- Drafting facility/member agreement for the recreation center.
- Processed employee and retiree benefit changes.
- Annual sexual harassment prevention training will be sent out to employees, volunteers and board members in October. To be completed before the end of the year.
- Met with SkiniO, which is an onsite skin cancer screening tool and application. Looking to coordinate wellness event with them in the next 6 to 8 weeks.
- Current Job Recruitments:
 - Parks & Recreation – Dance Instructor
 - Parks & Recreation – Early Childhood Assistant
 - Police Department – Lateral Hire and Part Time Patrol Officers
 - Police Department – Community Service Officer (*start date Monday*)
 - Public Works – Maintenance I - Utility
- Freedom of Information Act Requests Received from 9/14 to 9/19:
 - Community Development – 2
 - Fire Department - 1
 - Managers Office/Finance -2
 - Police Department – 16
 - Public Works – 0
 - Parks and Recreation - 0
- Total closed FOIA requests 9/14 to 9/19 to : 28

Hardware-

- Repaired two pole cameras for PD.
- Alarm company installed two new fob readers at fire 81.

Software-

- I have entered all fire employees security codes into the door system as a backup if they do not have their fob.

Miscellaneous-

- Comcast replaced their router at PD in order for us to increase our bandwidth. With this change we are going from 500MB to 1GB for Internet access for the entire village.
- Pulled a wire drop for a new wireless access point that is now mounted in the basement at fire station 81.
- We had four meeting this week with BS&A to validate the data extraction and learn more about our procedures.
- In the process of assigning new phone numbers for all rooms in the new rec center.

September 13 – September 19

Website

Total users	New users	Sessions	Views	Average session duration
4,263	3,628	5,230	9,013	00:02:06

Search Term	Event count
Tree cutting	4
Fall Leaf Collection	3
Garbage & Recycling	3
Letter - Residents - Notice 07 (Adams Overnight Parkin...	3
Money	3
compliance inspection	3
overnight parking	3
shed	3
VPPC2401551	2
zone map	2
Denita	2
Early Childhood, Preschool & Little Learners Club	2
HOURS	2
Jobs	2
Medical records	2
Grand total	301

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Page title	Views
Villa Park, IL - Official Website Official Website	1,237
News Flash • Oak Leaf Itch Mites: How to Detect, Prevent, an	938
Search • Villa Park, IL • CivicEngage	524
Jobs • Maintenance Worker 1 - Utility	412
Parks & Recreation Villa Park, IL - Official Website	278
Crime and Arrest Reports Villa Park, IL - Official Website	216
Billing & Payment Villa Park, IL - Official Website	215
Jobs • Villa Park, IL • CivicEngage	194
Villa Park Police Department Villa Park, IL - Official Website	189
Jobs • Early Childhood Assistant	184

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Page title	Event count ▾
Fall Winter 2024 Programs	201
September 4 - 10, 2024 Weekly Arrest and I...	44
YOUTH SPORTS FALL WINTER 2024	44
Decks/Patios (PDF)	43
Combined Bank Statements with Transfers	37
35 - August 28-Sept 3 Weekly Arrest and Inc...	36
Party Trailer Form	31
Villa Park Compliance Inspection and Closin...	28
Lufkin Park FAQ.2024	27
Zoning Map	25

Social Media:

Facebook

Top posts



Village of Villa Park, Illinois, Government
Sep 13, 16:13

Mark Your Calendars for the Last Movies in the Park of the Season! Join us next Friday, September 20 for a magical movie night under the stars at Cortesi Veterans Memorial Park! Bring your blankets and chairs to watch Open Season on the big screen. If the weather doesn't cooperate, we'll move the movie indoors to the Villa Park Public Library. Don't miss out on this fun-filled evening! *Note* Children under 12 must be with an adult.

12 likes and reactions



Village of Villa Park, Illinois, Government
Sep 13, 14:17

Traffic Notice: The intersection of Plymouth and Iowa will be closed to all motor vehicle traffic from Monday, 9/16 through Monday, 9/23 for concrete reconstruction. Please follow the posted detour route and use Vermont as an alternative to Plymouth. We apologize for any inconvenience and appreciate your patience.

11 likes and reactions



Village of Villa Park, Illinois, Government
Sep 18, 16:19

Join your neighbors for a fun community challenge and build your own scarecrow! Whether you make it scary, silly, or serious, this is your chance to express yourself. The contest is open to everyone, but you must register to compete. Pick up your scarecrow starter kit at the Iowa Community Center anytime after Thursday, October 10, and display your creation outside your home by October 23. Judging will take place from October 23-30, and the winner will be announced by October 31, and featured on our Fall 2025 brochure cover! Co-sponsored by Villa Park Ace.

7 likes and reactions

Instagram

Top posts



villageofvillapark
Sep 13, 16:15

Mark Your Calendars for the Last Movies in the Park of the Season! Join us next Friday, September 20 for a magical movie night under the stars at Cortesi Veterans Memorial Park! Bring your blankets and chairs to watch Open Season on the big screen. If the weather doesn't cooperate, we'll move the movie indoors to the Villa Park Public Library. Don't miss out on this fun-filled evening! *Note* Children under 12 must be with an adult.

15 likes



villageofvillapark
Sep 13, 14:18

Traffic Notice: The intersection of Plymouth and Iowa will be closed to all motor vehicle traffic from Monday, 9/16 through Monday, 9/23 for concrete reconstruction. Please follow the posted detour route and use Vermont as an alternative to Plymouth. We apologize for any inconvenience and appreciate your patience.

11 likes



villageofvillapark
Sep 18, 16:15

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10 likes

Twitter (X)

Top tweets



@villapark_il
Sep 18, 16:15

Join the community scarecrow challenge! Get a starter kit at the Iowa Community Center after October 10, display your creation by October 23, and win a spot on the Fall 2025 brochure cover! Judging takes place from October 23-30 and is co-sponsored by Villa Park Ace Hardware.

5.19% engagement rate



@villapark_il
Sep 13, 16:18

Save the date for the Last Movies in the Park of the season! Join us next Friday, September 20 at Cortesi Veterans Memorial Park and watch Open Season. Weather backup: Villa Park Public Library. Children under 12 must be with an adult.

2.56% engagement rate



@villapark_il
Sep 13, 14:17

The intersection of Plymouth and Iowa will be closed to all motor vehicle traffic from Monday, 9/16 through Monday, 9/23 for concrete reconstruction. Please follow the posted detour route and use Vermont as an alternative to Plymouth. We apologize for any inconvenience.

1.54% engagement rate

Finance Specialist

- Processed utility billing payments daily from the mail, drop box and over the counter
- Processed payments for utility taxes, places of eating tax remittances, licenses, special events, and various payments from PW, CED, Police, Parks & Recreation and Fire departments
- Processed the September 16th bill listing
- Processed payments for water reinstatements

Utility Billing

- Processed final bills for residents moving out of the Village
- Assisted residents regarding utility billing concerns
- Processed meter change outs and added smart points
- Processed changes to autopay and paperless billing

Payroll

- Trained on payroll

Accountant

- Reconciled weekly Cash Receipts and Utility Billings
- Working on journal entries and bank reconciliations for August

Finance Supervisor

- Continued balancing the cash drawer to check for accuracy of money being posted to correct accounts
- Entered first round of budget numbers that were received by some departments
- Distributed budget narratives
- Cross trained in payroll
- Processed spreadsheet for water terminations
- Received paperwork granting 2023 budget award

Finance Director

- Met with auditors regarding status of outstanding 941 reconciliation
- Continued preparation of 2025 Budgeted revenues for upcoming budget discussions
- Compiled of Business District Tax payments and remaining balance
- Compiled and transmitted expenditures schedules and supporting invoices to outside Auditor for Grant reviews of Lufkin and Lions Park projects



Villa Park Police Dept.

Police Chief, Michael Rivas

DATE: September 12, 2024–September 18, 2024

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
Total CAD tickets generated	378	Strat's Over Crowding and Parking Concerns
Officer generated traffic stops	34	Traffic Calming near Schools
Traffic Citations issued	11	Burglary Crews
Traffic Warning Tickets issued	13	Traffic Grants
Number of Bookings Processed	7	Special Events
DUI Arrests	1	Speeding Autos on Secondary Streets
Admin. Tows Initiated	1	Flock Camera Hits for Stolen Vehicles/Wanted
Village Ordinance	0	Saturation Patrols
Parking citations issued	11	Domestic Violence
Local Adj./ Compliance violations	1	Mental Illness Calls for Service
Vehicles Booted	0	Motel 6
Vehicles Booted (YTD)	4	Restaurants and Bars
Vehicles Booted Total	13	Retail Thefts

CURRENT INVESTIGATIONS

- Fraud – A Villa Park Officer took a report for fraud where a patron at Centro De Salud stated they were the victim of fraud. The investigation is ongoing.
- Disorderly Conduct – A Villa Park Officer took a report for disorderly conduct where a person from a vehicle threw a fountain drink on a driver/vehicle of another car on St. Charles. The investigation is ongoing.
- Retail Theft – A Villa Park Officer took a report for retail theft where a subject removed an amplifier from a shelf at Guitar Center on Roosevelt. The investigation is ongoing.
- Burglary to Motor Vehicle – A Villa Park Officer took a report for a burglary to motor vehicle on Division St. The investigation is ongoing.
- Harassment – A Villa Park Officer took a report for harassment by electronic means on Terry Lane. The investigation is ongoing.
- Hit and Run – A Villa Park Officer took a report for hit and run at Walmart for a parked vehicle. The investigation is ongoing.
- Criminal Damage to Property – A Villa Park Officer took a report for criminal damage to property at McDonal'd's. The investigations are ongoing.

ARRESTS

- Burglary/ Contributing to the Delinquency of a Minor x 3
- Driving under the Influence x 2
- Retail Theft x 2
- Battery x 3
- Disorderly Conduct
- Mob Action
- Trespass to Residence

Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request.

CRIME FREE HOUSING

- No report.

MEETINGS

- Department Head Meeting
- Budget Meeting with the Village Manager
- MERIT Executive Board
- DuPage Chief's of Police Exec Board

OTHER ACTIVITIES

- Budget Discussions
- BS&A Training



For National Police Woman Day today, we recognize our women in blue for their exceptional service and leadership in law enforcement. Their bravery and resilience serve as an inspiration for future officers.



Villa Park Fire Dept.

Fire Chief, Steve Stapleton

Weekly Report: Sept. 8– 14

Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Outside rubbish fire, other	2
Outside rubbish, trash or waste fire	1
	Total: 3
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	43
Motor vehicle/pedestrian accident (MV Ped)	1
Motor vehicle accident with no injuries.	1
	Total: 45
Incident Type Category: 4 - Hazardous Condition (No Fire)	
Gas leak (natural gas or LPG)	1
	Total: 1
Incident Type Category: 5 - Service Call	
Police matter	2
	Total: 2
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
Smoke scare, odor of smoke	2
	Total: 3
Incident Type Category: 7 - False Alarm & False Call	
Direct tie to FD, malicious false alarm	1
Alarm system sounded due to malfunction	1
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	3
	Total: 6
	Total: 60

Mutual Aid Given Incident Report Mutual aid responses by type of call.

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Building fire	2
	Total: 2
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	7
	Total: 7
Incident Type Category: 6 - Good Intent Call	
Dispatched and cancelled en route	1
	Total: 1
Incident Type Category: 7 - False Alarm & False Call	
Smoke detector activation, no fire - unintentional	1
	Total: 1
	Total: 11

Total EMS/Fire Calls: 71
 Total Mutual Aid Calls to Date: 297
 Total EMS/Fire Calls to Date: 2340

Weekly Highlights

Our Dept. held our annual Patriot Day ceremony in honor of all who lost their lives on September 11th, 2001. This year the WBHS Choir joined us and sang our National Anthem. Additionally, we had Bugler DiVincenzo play Taps. Speeches were given by members of the Village Board and Dept. Heads; the event was well attended.



Programs Offered in the Week of September 22-28

Babies & Books (2 sessions)
Toddler Time (4 sessions)
Preschool Storytime
Ready for Reading
LEGO DUPLO Build + Play
Bark for Books
Crafternoons
Girls Who Code 9-12 Grade Club
Essentrics with Lisa
Chicago Blues: A Brief History
Basic Backyard Chicken Keeping
Diabetes Management, presented by Endeavor Health
Introduction to Woodturning: Pen Making
California Cheeses, presented by Meredith Meder, ACS CCP

Upcoming Programs



Meetings and Training Sessions

Department Heads meeting
Village Department Heads meeting
Rotary Club meeting
Kiwanis Club meeting
Admin Staff meeting
PR Staff meeting
Lions Club meeting
Meeting with D45 staff: Cards for Kids
Meeting with Friends member: St. Nick's Mart
Meeting with Highland Vans staff: upfitting project
RAILS webinar: Connecting Nature to Libraries
Booklist webinar: Romance and Love Stories for All Ages
Villa Park Chamber of Commerce event: Annual BBQ, Bags & Business

Library Services

- Summer Sunday closures: library is closed on Sundays, May–September
- Online catalog and New Materials poster updated with the week's new items
- Book Discussions: 2 book discussions led by staff
- Grab & Go crafts given out at the Super Sensational Saturday Morning event
- *Book Talk* conducted with North School Second Grade class
- Books and other giveaways passed out at Frida Fest at Jefferson Middle School
- Displays created: *Country Music; Lucky Friday the 13th*
- Homebound delivery: 13 items delivered
- 24 Hour Lockers: 66 patrons served
- Passport Application Service: 10 new passport applications processed

In the works...

- Adult Book Bag subscription planning and preparation
- Adult Movie Bag subscription planning and preparation
- Adult Science Fiction and Adult Fiction collections weeded
- Research on native species of plants conducted

Submitted by Sandra Hill, Library Director

Community & Economic Development Director Updates:

- The Economic Development Commission had a meeting on September 18, at 5:30pm where they recommended approval of the TIF Grant Programs
- Staff attended and presented at the Illinois TIF Association Annual Conference
- Staff presented and fielded questions at the SALT meeting held at Iowa Community Center
- Staff met with the representatives from the Islamic Foundation regarding future development of their property

	Sept 12, 2024 Sept 18, 2024	2024 YTD	Sept 12, 2023 Sept 18, 2023	2023 YTD	2023 Totals
Permits Issued	30	1227	39	1224	1662
Plan Reviews	16	386	8	368	333
Building Inspections	49	1673	32	1687	2512
Follow-Up Inspec-	43	1730	37	1660	1829
Site Visits	13	671	13	1278	1434
Property Main. Vio-	27	1564	16	1598	1784
Tickets Issued	14	314	4	458	448
Adjudication Cases	0	286	0	383	393
Liens Filed	0	142	0	127	168
C.O. Inspections	0	112	1	80	111
Vacant Property In-	0	21	0	51	79
Vacant Properties	0	4	0	11	15

Public Works

Director of Public Works, Michael Guerra

Public Works Highlights

- Paving of the intersection of Plymouth and Iowa was completed this week as a part of the Iowa and Vermont Improvement Project. All concrete work is now complete. Excavation, placement of aggregate base, and fine grading on Iowa should all be complete by the end of this week. Paving of a preliminary layer of asphalt pavement, or “binder course” is expected to take place on Monday, 09/23/2024, weather permitting. Residents on Iowa from Vermont to Plymouth and on Iowa from Vermont to the south end will not have access to their streets or their driveways for much of the day on Monday, 09/23/2024, and are encouraged to remove any necessary vehicles from driveways and from the street prior to 6:00 am on Monday morning. Overnight parking will be allowed on adjacent side streets from Sunday night into Monday.
- Some pavement markings were completed this week as a part of the Tri-Trail Connector Project. Placement of sod is expected to take place in the next few weeks, temperatures permitting. Placement of remaining pavement markings and planting of remaining trees must also still take place.
- Public Works Operations staff attended a Sanitary Lift Station and Booster Pump Station training webinar this week hosted by the American Water Works Association Illinois Section.
- Staff is working to prepare applications for Community Development Block Grant (CDBG) funding. The village expects to submit applications for the maximum of two projects. Applications are due at the end of this month. Staff held a coordination meeting this week with the consultant that is assisting with application preparation.
- Contracts have been awarded for pavement rejuvenation and pavement markings. Public Works staff is coordinating the execution of those contracts. Work for both contracts is expected to begin the first half of October.
- Public Works staff attended the bi-weekly permitting meeting this week.
- Public Works staff attended the AFSCME job classification meeting this week.
- Public Works staff is working on budget preparation for CY 2025.

Public Infrastructure Projects

College Streets This large water main replacement and street improvement project is being split into smaller portions due to budget constraints. The village has been awarded CDBG grant funding for the construction of two of the smaller portions of the larger project. It has also been decided to separate North Wisconsin Avenue from the larger project and complete that street as a standalone effort, as it does not include water main replacement. A contract has been awarded for the construction of the Wisconsin Avenue Improvement Project (Vermont to Ridge). Staff is in the process of executing contracts. Construction is expected to begin in early October.

Iowa & Vermont Paving of the intersection of Plymouth and Iowa was completed this week. All concrete work is now complete. Excavation, placement of aggregate base, and fine grading on Iowa should all be complete by the end of this week. Paving of a preliminary layer of asphalt pavement, or “binder course” is expected to take place on Monday, 09/23/2024, weather permitting. Residents on Iowa from Vermont to Plymouth and on Iowa from Vermont to the south end will not have access to their streets or their driveways for much of the day on Monday, 09/23/2024, and are encouraged to remove any necessary vehicles from driveways and from the street prior to 6:00 am on Monday morning. Overnight parking will be allowed on adjacent side streets from Sunday night into Monday.

Jackson Pond Staff is in the process of finalizing engineering plans for the Jackson Area Improvement portion of the project. This last phase of the larger Jackson Pond Project includes construction of new relief storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue, and includes extensions of the proposed storm sewers onto private properties in several locations. Bidding is expected to take place in late September or early October. Staff is also working to coordinate the required periodic maintenance of the native plantings in the expanded Jackson Pond.

Sidewalk Program A contract has been awarded for the 2024 Sidewalk Program (also known as the “50/50 program”). Staff is in the process of executing the contract. Staff has mailed payment letters to owners of properties on this year’s program and is in the process of collecting and processing those payments. Construction is expected to begin in October. This year’s program will encompass removal and replacement of existing sidewalks. Staff is also moving forward with a separate, future sidewalk improvement project that will include some new sidewalk construction, some sidewalk replacement that will encompass drainage improvements, and other sidewalk work that is greater in scope than simple removal and replacement. The design of this future sidewalk project is now underway. Construction is expected to take place in 2025 and be paid for in part by grant funds from the Illinois Department of Commerce and Economic Opportunity (DCEO).

Tri-Trail Some pavement markings were completed this week. Placement of sod is expected to take place in the next few weeks, temperatures permitting. Placement of remaining pavement markings and planting of remaining trees must also still take place. Staff is also looking to schedule a ribbon cutting ceremony in the upcoming weeks to promote the use of the new path.

Operations Division Statistics

	Week of 09/20/2024	Month to Date
Overall		
Service requests	103	492
Streets		
Pothole patching	9	18
Tree trimming	17	36
Tree removal	3	8
Tree limb pickup	3	7
Utilities		
JULIE locates	27	121
Sewer services televised	1	2
Inlets / catch basins cleaned	0	26
Water shutoffs performed	7	23
Smart Points Installed	3	5
¾" iPERL Meters Installed	21	48
1" iPERL Meters Installed	0	1
Large meters installed	0	0
In-house meter testing	16	32
Water valves exercised	2	25
Sewer televised (feet)	0 feet	0 feet

Parks & Recreation

Parks, Recreation and Fleet Services, Director Greg Gola

Administration

- Staff met on 9/17 to continue planning for Brewfest. Volunteer and staff shirts were ordered.
- Staff discussed new signage and addition of lockers for Jefferson Pool for the 2025 swim season.
- Staff met with Williams and WB Olsen to discuss the new Lions Rec Center construction progress and updates, and to discuss ballfield lighting.
- Staff met with Upland Design to discuss construction documents and site layout for the upcoming Lions Park OSLAD project.
- Staff met at Jefferson Pool to provide tours of the pool facility and answer questions about operations and maintenance
- Staff met with contractors for window replacement.

Parks, Buildings & Grounds Division

- Staff continue working on Lufkin Park improvements, earthwork is completed, and staff have applied the seed and hydro mulch and continue to water turf areas. Benches and trash cans have been assembled and are being installed this week.
- Staff work/repairs continue with routine maintenance, landscaping, maintenance and repairs of Park facilities, sport field prep, HVAC repairs, plumbing repairs, electrical repairs, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities.

Recreation Division

Athletics & Fitness

- P2Soccer's Club Soccer started last week with 9 registered. (7 in 2023).
- Free group Fitness classes run the week of September 23. Classes are held at the Iowa Community Center Mondays 9:45-10:30am, Wednesdays 10:15-11am and Fridays 9-10am.
- New Program *Theater 3000* started on Saturday, September 14 with 9 participants.

Early Childhood

- Little Learners Club had 35 participants for the week of 9/17.
- Rhythm and Rhyme began on 9/16 with 15 participants in attendance. This is a free program put on by the VP Library.
- Little Chefs Started 9/16 with 6 participants.
- Exploring Toddlers started 9/17 with 6 participants.

- Discover Dance season started at the Iowa Community Center on Saturday, September 7; 58 participants enrolled (64 Participants enrolled in 2023).

Senior Program Updates

- Bus trip 9/9-Hollywood Casino, Aurora-13 participants
- Dining Destinations 9/11, Gen Hoe, Geneva-8 participants
- Birthday Bunch & Lunch 9/12-55 participants-Villa Park Osco pharmacy staff was on hand providing Covid, RSV, flu and Shingles vaccines and provided the birthday cake
- Senior free meals program 9/14-11 participants
- Bus trip 9/14 to the Arcada Theatre, St. Charles for lunch and performance of Glenn Miller Orchestra-8 participants

Family Events

- Movie in the park
 - Cortesi Veterans Memorial Park: September 20 – Open Season

Support Staff and Misc. Updates

- Assisted customers, processed program registrations, confirmed facility reservations
- Additional information available upon request.