

# Weekly Status Report

ASSISTANT VILLAGE MANAGER'S MESSAGE (9/6/2024)

Fall is just around the corner and staff have been preparing the preliminary 2025 budget proposals. Departments submitted their operating budget worksheets today with narratives and the Capital Improvement Plan supporting documents due towards the end of the month. Throughout September, staff will finalize the budget proposal ahead of the October budget workshop with the Village Board.

Construction continues on the recreation center. Tile is being installed in the restrooms with framing and drywall ongoing throughout the building. We anticipate the fencing around the construction site to be removed in the next week. Recreation staff conducted a walk-through this week with Fire Department personnel. At the upcoming meeting of the Village Board, staff will provide an overview of communication strategies and upcoming changes to the Parks and Recreation website ahead of the facility opening. The Parks and Recreation Advisory Commission will meet on Tuesday, September 10 for additional in-depth discussion on recreation center fee structure and program planning.

## Upcoming Events

**Coffee with the Village Board** - Saturday, September 7th at 9:00am in the Village Hall Committee of the Whole room.

**Super Sensational Saturday**—Saturday, September 7 from 10am to 12pm at Cortesi Veteran's Memorial Park featuring Miss Angie's Music.

**Patriot Day Ceremony** - Join members of the Fire Department as we pay tribute to those who lost their lives on September 11, 2001 and observe the 23rd Anniversary of National Day of Service and Remembrance. Wednesday, September 11 from 8:30am to 9:30am at Fire Station 81.

**B3: BBQ, Bags & Business** - Join the Villa Park Chamber of Commerce for their annual bags tournament event from 4:00pm to 8:00pm at the Rugard Gazebo. If you are interested in attending, please contact Cheryl Wagner to register.

September 22 is the official start of fall so mark your calendars for these upcoming events!

**Golf Under the Stars Fundraiser** - Join the Kiwanis Club of Villa Park and Lombard and the Rotary Club of Villa Park for an unforgettable evening of dinner, raffles, and night golf at the Sugar Creek Golf Club. Sponsorship opportunities and registration is now available at [www.kiwanisclubofvillapark.com/golf](http://www.kiwanisclubofvillapark.com/golf). Hope to see everyone on Friday, October 4th for this exciting annual event!

**Villa Park Brewfest** - Tickets are now available for our annual Brewfest event on Saturday, October 5 at Cortesi Veterans Memorial Park.

**Autumn Jubilee** - Join the Villa Park F.U.N. Commission on Saturday, October 12th from 12:00pm to 6:00pm for food trucks, craft vendors, face paint and a haunted trail!



## UPCOMING ITEMS

**Coffee with the Board**  
**Sat., Sept 7, 2024 9:00 a.m.**

### Board of Trustees Agenda Items 9/9

- Proclamation Recognizing September 15, 2024 – October 15, 2024 as National Hispanic Heritage Month 2024.
- Proclamation Recognizing September 17 - 23, 2024 as Constitution Week 2024 in Villa Park, Illinois.
- Proclamation Recognizing October 2024 as Arts DuPage Month in Villa Park, Illinois.
- Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Halloween Trick-or-Treat Hours
- Resolution Approving of the Contract for Wisconsin Paving from Vermont to Ridge.
- Resolution Approving an Intergovernmental Agreement with School District 45 Baseball and Other Athletic Facilities
- Ordinance Establishing Administrative Fees for Fleeing and Eluding Motor Vehicles.
- An Ordinance for Temporary Change of Time for Sale of Alcohol in Restaurants and Taverns on October 13, 2024
- Resolution Approving an Agreement for the 2024 Pavement Marking Program

### Other Items:

#### **Commission Vacancies:**

- Video Production Commission (2)
- Fire Pension Board (1)
- Historical Preservation (1)
- Community F.U.N Commission (1) junior commissioner opening
- Senior Concerns Comm (1)
- Economic Development (1)

# Tues. 9/03/2024 Dept. Head Meeting



## Present:

Matt Harline, Village Manager  
Suzanne McVey, Asst. Village Manager  
Michael Rivas: Chief of Police  
Steve Stapleton, Chief of Fire Department  
Greg Gola, Director of Parks and Recreation  
Chuck Howard, Director of Finance  
Mike Guerra, Director of Public Works  
Marc McLaughlin, Director of Comm. & Econ. Dev.  
Sandy Hill, Library Director

## Matt:

- Discussed 3 upcoming proclamations
- Discussed items on Agenda 9-9 and 9-23
- Discussed Budget schedule
- Discussed vendors and expenses
- Equipment discussions
- Discussed finance report status.

## Cheryl:

- Oktoberfest—MORE Brewery on Sat. Sept 7
- Block Parties and Events still coming in

## Steve:

- Reviewing emails
- 6 new candidates—points, all approved to go to background checks
- AEDs discussed—contact Chief by Sept 13.

## Greg:

- NEDSRA meeting Weds afternoon
- SCGC—Preliminary Budget Meeting on Friday morning
- Fall Baseball continues

## Marc:

- New business start operations this fall and winter, and bring full staff in spring.

## Mike R:

- September 14th—D45 events
- Discussed yard signs
- D45 Fun Run is October 19th.
- Schools opened today, helped with opening day.
- 3 Officers in training are doing well.
- Discussed staff to contact for staff on vacation

## Sandy:

- New part-time Administrative Assistant hired Abigail K.
- Discussions about weather station and details
- Friends of Library hosting Trivia night Sept. 19th at Crazy Pour.
- Chamber of Commerce B3 business event Sept. 11th.

## Mike G.:

- Working on restoration of roadway and sidewalks areas
- Discussed project Phases.
- Discussed tandem truck
- Hydrant flushing discussed
- Working to finalize fall free leaf pickup dates
- Discussed vehicles and vehicle repairs

## Chuck:

- Working with Auditors, meeting today
- Quarterly Finance Report preparation

# Assistant Village Manager

Assistant Village Manager, Suzanne McVey

- Kiwanis/Rotary Night Golf event scheduled for October 4<sup>th</sup> at 6:15 pm at Sugar Creek Golf Course. Golfer and sponsorship information can be found [here](#).
- Drafting bilingual pay policy and procedures.
- Met with Parks and Recreation leadership team for recreation center planning and budget development.
- Processed workers' compensation and general liability claims.
- Assisted departments with various personnel issues.
- Continued comprehensive update to AFSCME job descriptions and draft of classification committee proposal.
- Drafting a memorandum of understanding with AFSCME to clarify the internal transfer process and pay information.
- Village Manager's Office staff met to review and plan for 2025 budget.
- Met with the Parks and Buildings Superintendent and Cintas to review safety programs and custodial programs for the recreation center.
- Evaluated legislation signed by the Governor for employment impacts.
- Continued planning for Parks and Recreation department website changes.
- Processed employee and retiree benefit changes.
- Current Job Recruitments:
  - Parks & Recreation – Administrative Assistant (*offer pending*)
  - Parks & Recreation – Dance Instructor
  - Police Department – Lateral Hire and Part Time Patrol Officers
  - Police Department – Community Service Officer
  - Public Works – Maintenance I Utility

## Freedom of Information Act Requests Received from 8/30 to 9/5:

- Community Development – 8
- Fire Department - 1
- Managers Office/Finance -2
- Police Department – 9
- Public Works – 0
- Parks and Recreation - 0

Total closed FOIA requests 8/30 to 9/5 to : 18

September 6, 2024

**Hardware-**

Upgraded/imaged/replaced the hard drives on both pool computers.  
Cancelled and returned the AT&T modem for the pool.

**Software-**

Reinstalled leads software on 8 computers at PD to change the serial number.  
Renewed web certificate for our map server.  
Installed certificate on video server.

**Miscellaneous-**

Working on budget quotes and numbers for next year.  
Working with phone vendor to purchase new numbers for the rec center.

## August 2024 Monthly Metrics

### Website

Aug 1, 2024 - Aug 31, 2024

Total users: 26,702    New users: 24,636    Sessions: 35,015    Views: 57,814    Average session duration: 00:02:02

Search Term	Event count
bids	29
foia	14
Overnight parking	12
Latex paint	10
contractor registration	10
calendar	9
Contractor Insurance, Bond, and License Requirements	8
garage sales	8
Electronic Recycling	7
Jobs	7
overnight parking	7
permit	7
Pool	6
Chicken (Hen) License Application	6
Electronics Recycling Program	6

Page title	Views
Villa Park, IL - Official Website   Official Website	6,856
News Flash • Oak Leaf Itch Mites: How to Detect, Prevent, an	4,312
Jobs • Community Service Officer	3,779
Search • Villa Park, IL • CivicEngage	3,460
Summer Concerts   Villa Park, IL - Official Website	2,504
Jobs • Maintenance Worker 1 - Utility	2,462
Parks & Recreation   Villa Park, IL - Official Website	2,330
Jobs • Villa Park, IL • CivicEngage	1,605
Billing & Payment   Villa Park, IL - Official Website	1,074
Aquatics   Villa Park, IL - Official Website	1,039

Page title	Event count
Fall Winter Programs	1,072
Fall Winter 2024 Programs	1,039
YOUTH SPORTS FALL WINTER 2024	254
12 CIP	249
Combined Bank Statements with Transfers	195
Building Permit Application	193
Summer 2024 Program	189
Decks/Patios (PDF)	188
Fences (PDF)	145
Villa Park Zoning Map (PDF)	129

## Social Media:

<b>Followers &gt; Social network</b> Facebook Page <b>7,166</b> Twitter <b>2,091</b> Instagram Business <b>1,896</b> LinkedIn Page <b>670</b>	<b>New followers &gt; Social network</b> Facebook Page <b>106</b> Instagram Business <b>74</b> Twitter <b>10</b> LinkedIn Page <b>7</b> Youtube Channel <b>0</b>	<b>Post reactions &amp; likes &gt; Social network</b> Facebook Page <b>2,029</b> Instagram Business <b>865</b> LinkedIn Page <b>121</b> Twitter <b>47</b> Youtube Channel <b>0</b>	<b>Post shares &gt; Social network</b> Facebook Page <b>239</b> Instagram Business <b>58</b> LinkedIn Page <b>4</b> Twitter <b>2</b> Youtube Channel <b>0</b>
<b>Post link clicks &gt; Social network</b> Facebook Page <b>259</b> Twitter <b>33</b>	<b>Page &amp; profile impressions &gt; Social network</b> Facebook Page <b>163,289</b> Instagram Business <b>29,723</b> LinkedIn Page <b>3,620</b>	<b>Post reach &gt; Social network</b> Facebook Page <b>124,400</b> Instagram Business <b>24,192</b>	<b>Post comments &amp; replies &gt; Social network</b> Facebook Page <b>204</b> Instagram Business <b>14</b> LinkedIn Page <b>7</b> Twitter <b>1</b> Youtube Channel <b>0</b>
<b>Post reach &gt; Post type</b> Story <b>9,594</b> Photo post <b>8,721</b> Carousel album <b>4,678</b> Reel <b>1,199</b>	<b>Posts &gt; Social network</b> Instagram Business <b>96</b> Facebook Page <b>40</b> Twitter <b>26</b> LinkedIn Page <b>7</b> Youtube Channel <b>0</b>	<b>Post key interactions &gt; Type</b> Likes <b>47</b> Quote tweets <b>2</b> Retweets <b>2</b> Replies <b>1</b>	<b>Post impressions &gt; Social network</b> Facebook Page <b>130,592</b> Instagram Business <b>27,075</b> Twitter <b>4,165</b> LinkedIn Page <b>3,621</b> Youtube Channel <b>0</b>

## Facebook

### Top posts



Village of Villa Park, Illinois, Government  
Aug 09, 21:15

Lufkin Park is officially open! 🎉 Our playground and splash pad are ready for you to enjoy. Please note that our sensory garden is not yet complete due to supply chain delays, but it will be finished in the coming weeks. The walking path around the pond is near complete, but feel free to use it now and check out the observation pier that overlooks the pond surrounded by native plants! 🌿 We hope you join us for our Ribbon Cutting Ceremony on Thursday, August 15 and celebrate the reopening of the park. Check out our Facebook event! We look forward to seeing you there! 🎊 🎉 To learn more about

458 likes and reactions



Village of Villa Park, Illinois, Government  
Aug 14, 14:00

Happy First Day of School! 🎉 From all of us at the Village of Villa Park, we wish a fantastic start to the school year for School District 45, and District 88 (Willowbrook & Addison Trail)! 🎉 As we kick off the school year, here are a few safety tips to keep in mind: 🚗 Always use crosswalks and obey traffic signals. 🚗 Watch for school buses and be cautious in school zones. 🚗 Stay alert and avoid distractions while walking or biking. We hope you have a great year ahead! 🎉 Reminder: District 48 students will start school next week on August 21. Get ready for another exciting year!

224 likes and reactions



Village of Villa Park, Illinois, Government  
Aug 17, 20:54

We're excited to share the latest progress on the construction of the Villa Park Recreation Center! The crew has been working diligently, and we're continuing to make steady progress. For a more comprehensive update and specific details about the construction, visit our website: <https://ow.ly/QY9505W4ky>.

153 likes and reactions

## Instagram

### Top posts



villageofvillapark  
Aug 09, 21:21

Lufkin Park is officially open! 🎉 Our playground and splash pad are ready for you to enjoy. Please note that our sensory garden is not yet complete due to supply chain delays, but it will be finished in the coming weeks. The walking path around the pond is near complete, but feel free to use it now and check out the observation pier that overlooks the pond surrounded by native plants! 🌿 We hope you join us for our Ribbon Cutting Ceremony on Thursday, August 15 and celebrate the reopening of the park. Check out our Facebook event! We look forward to seeing you there! 🎊 🎉

144 likes



villageofvillapark  
Aug 26, 19:05

More for National Dog Day! 🐕 We're thrilled to spotlight Villa Park Police K9 Luke and his handler, Officer Matt Roi vel Rui. Luke, who's 6 years old and has been with Officer Roi vel Rui for 4 years now, is a dual-purpose K9 trained in narcotics detection, tracking, article searches, apprehension, and handler protection. They train together every two weeks for a total of 16 hours per month and, time permitting, on duty as well. Fun fact: Despite his tough skills, Luke ironically hates the siren and isn't a fan of peanut butter! Thank you, Officer Roi vel Rui and Luke, for your dedicated service! 🙌 🐾

82 likes



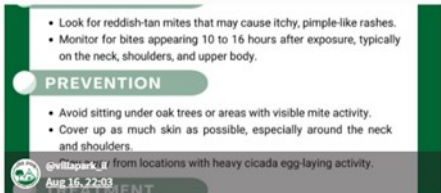
villageofvillapark  
Aug 20, 20:49

A huge thank you to everyone who joined us yesterday for the ribbon cutting at Lufkin Park! 🎉 Your presence made the event truly special for this new addition to our community. We'd like to extend our gratitude to our speakers: - Director of Parks & Recreation Greg Gola - Village President Nick Cuzzone - State Representative for the 46th District Diane Blair-Sherlock - DuPage County Board Member Elizabeth Chaplin - Village Manager Matthew Harline We were also joined by our Village Trustees, Villa Park Chamber of Commerce, Jamie Lock from DuPage County Stormwater

68 likes

## Twitter (X)

### Top tweets



@villapark\_il  
Aug 16, 22:03

Dealing with Oak Leaf Itch Mites 🐛 The cicada emergence might be over, but oak leaf itch mites that feed on cicada eggs can cause itchy, pimple-like rashes. Read these tips to detect, prevent, and treat any bites you may notice. Learn more: <https://ow.ly/NXor50520aN> [https://twitter.com/villapark\\_il/status/1824567683712528510/photo/1](https://twitter.com/villapark_il/status/1824567683712528510/photo/1)

29.03% engagement rate



@villapark\_il  
Aug 12, 20:54

We're excited to share the latest construction update for the Villa Park Recreation Center! The crew has been working diligently, and we're continuing to make steady progress. For a more comprehensive update about the construction, visit our website: <https://ow.ly/ZGARS05W5s>. [https://twitter.com/villapark\\_il/status/1823100718468726801/photo/1](https://twitter.com/villapark_il/status/1823100718468726801/photo/1)

23.96% engagement rate



@villapark\_il  
Aug 09, 22:08

Lufkin Park is open! 🎉 Enjoy the playground, splash pad, and walking path. Join us for the Ribbon Cutting Ceremony on August 15. Check out our Facebook event! 🎊 🎉 <https://ow.ly/b6LM505V3yG> [https://twitter.com/villapark\\_il/status/1822032137594832786/photo/1](https://twitter.com/villapark_il/status/1822032137594832786/photo/1)

17.09% engagement rate

## LinkedIn

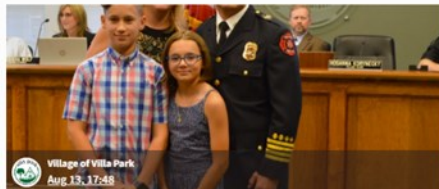
### Top posts



Village of Villa Park  
Aug 20, 16:23

We are thrilled to announce that Officer Wilkins and Officer Kappos have successfully graduated from the Suburban Law Enforcement Academy (SLEA)! Next week, they will embark on an intensive 4-month Field Training Program before they're ready to hit the streets on solo patrol. Join us in congratulating them on this significant achievement and wishing them success in their upcoming training! Congrats, Officers Wilkins and Kappos! 🎉

48 reactions



Village of Villa Park  
Aug 19, 17:48

Congratulations to Deputy Fire Chief Frank Reposh! 🎉 Last night, Lieutenant Frank Reposh was officially sworn in and promoted to Deputy Fire Chief. Our own Willowbrook High School alumnus Deputy Chief Reposh joined the Villa Park Fire Department on October 17, 2005. Over the years, he has earned numerous certifications from the Office of the State Fire Marshal, including Advanced Fire Officer, Incident Safety Officer, Instructor II, Training Program Manager, and Fire Investigator. He has also served on the DuPage County Fire Investigation Task Force for the past 12 years and recently took

21 reactions



Village of Villa Park  
Aug 20, 21:07

A huge thank you to everyone who joined us yesterday for the ribbon cutting at Lufkin Park! 🎉 Your presence made the event truly special for this new addition to our community. We'd like to extend our gratitude to our speakers: - Director of Parks & Recreation Greg Gola - Village President Nick Cuzzone - State Representative for the 46th District Diane Blair-Sherlock - DuPage County Board Member Elizabeth Chaplin - Village Manager Matthew Harline We were also joined by our Village Trustees, Villa Park Chamber of Commerce, Jamie Lock from DuPage County Stormwater Management, Village staff,

16 reactions

## **Finance Specialist**

- Processed utility billing payments daily from the mail, drop box and over the counter
- Processed payments for utility taxes, places of eating tax remittances, licenses, special events, and various payments from PW, CED, Police, Parks & Recreation and Fire departments
- Processed the September 9<sup>th</sup> bill listing
- Gathering information for upcoming September meetings with BS&A

## **Utility Billing**

- Processed final bills for residents moving out of the Village
- Assisted residents regarding utility billing concerns
- Processed meter change outs and added smart points

## **Payroll**

- Processed and trained on September 6<sup>th</sup> payroll

## **Accountant**

- Reconciled weekly Cash Receipts and Utility Billings
- Continued working on bank reconciliations
- Created TIF\_7 and related GL accounts in Civic
- Attended Teams/One Drive training

## **Finance Supervisor**

- Continued balancing the cash drawer to check for accuracy of money being posted to correct accounts
- Prepared Ethics Ordinance for Village Clerk
- Cross trained in payroll
- Preparing items for BS&A meetings in September

## **Finance Director**

- Review of 2023 941 auditor analysis for FY23 review
- Submittal of 2<sup>nd</sup> Quarter Finance Report
- Review of Sugar Creek Golf Course Loan Forgiveness Proposal



# Villa Park Police Dept.

Police Chief, Michael Rivas

DATE: August 29, 2024—September 4, 2024

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
Total CAD tickets generated	459	Strat's Over Crowding and Parking Concerns
Officer generated traffic stops	72	Traffic Calming near Schools
Traffic Citations issued	30	Burglary Crews
Traffic Warning Tickets issued	32	Traffic Grants
Number of Bookings Processed	10	Special Events
DUI Arrests	2	Speeding Autos on Secondary Streets
Admin. Tows Initiated	2	Flock Camera Hits for Stolen Vehicles/Wanted
Village Ordinance	0	Saturation Patrols
Parking citations issued	45	Domestic Violence
Local Adj./ Compliance violations	7	Mental Illness Calls for Service
Vehicles Booted	0	Motel 6
Vehicles Booted (YTD)	4	Restaurants and Bars
Vehicles Booted Total	13	Retail Thefts

## CURRENT INVESTIGATIONS

- Criminal Damage to Property x 2 – A Villa Park Officer took reports for CDTP where a patron at VASA reported someone damaged his door.
- Theft – A Villa Park Officer took a report for a theft where a business owner ordered a vehicle that never showed up. The investigations are ongoing.
- Retail Theft – A Villa Park Officer took a report for retail theft where a subject removed several items from Ardmore Liquors. The investigation is ongoing.
- Theft – A Villa Park Officer took a report for a theft where a citizen reported her babysitter took jewelry and money on Beverly. The investigations are ongoing.
- Identity Theft – A Villa Park Officer took a report for an identity theft where a resident claimed they were the victim of fraud. The investigations are ongoing.
- Criminal Sex Assault – A Villa Park Officer took a report for Criminal Sexual Assault where the act took place near a business. The investigation is ongoing.
- Criminal Damage to Property x 2 – A Villa Park Officer took reports for CDTP where a resident reported someone smashed windows on their vehicles in Ovaltine. The investigations are ongoing.

## ARRESTS

- Domestic Battery x 2
- Driving Under the Influence x 4
- Aggravated Battery
- Criminal Damage to Property/ Resisting Police Officer
- Retail Theft x 2
- Violating Pretrial Release to Victim
- No Valid Driver's License
- Driving with Suspended License x 2
- In-jurisdiction Warrant

*Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request.*

## CRIME FREE HOUSING

- No report.

### MEETINGS

- Department Head Meeting
- Meeting with Chief Judge Bonnie Wheaton and State's Attorney Robert Berlin about Traffic Court for 2025

### OTHER ACTIVITIES

- Budget Discussions
- Legal Strategy Meeting Regarding Strat's
- Three full time officers in the FTO Program
- Pre-Election Legal Seminar with the State's Attorney's Office
- Dinner Provided by Chaplain Pete Imlah and his Men's Bible Class
- Lunch Provided by Cemitas Poblano



A great video was produced by Communications Specialist Riley Pillar involving the k-9 team of Officer Matt Rol Vel Rul and Luke on our Face Book Page.



# Villa Park Fire Dept.

Fire Chief, Steve Stapleton

## Weekly Report: Aug 25-31

### Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
<b>Incident Type Category: 2 - Overpressure Rupture, Explosion, Overheat (No Fire)</b>	
Excessive heat, scorch burns with no ignition	1
	<b>Total: 1</b>
<b>Incident Type Category: 3 - Rescue &amp; Emergency Medical Service Incident</b>	
Emergency medical service, other	1
EMS call, excluding vehicle accident with injury	59
Motor vehicle accident with injuries	3
Motor vehicle/pedestrian accident (MV Ped)	2
Motor vehicle accident with no injuries.	2
	<b>Total: 67</b>
<b>Incident Type Category: 4 - Hazardous Condition (No Fire)</b>	
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	1
	<b>Total: 2</b>
<b>Incident Type Category: 5 - Service Call</b>	
Police matter	3
	<b>Total: 3</b>
<b>Incident Type Category: 6 - Good Intent Call</b>	
Good intent call, other	2
Dispatched and cancelled en route	1
	<b>Total: 3</b>
<b>Incident Type Category: 7 - False Alarm &amp; False Call</b>	
False alarm or false call, other	1
Alarm system sounded due to malfunction	1
CO detector activation due to malfunction	1
Alarm system activation, no fire - unintentional	1
	<b>Total: 4</b>
	<b>Total: 80</b>

**Mutual Aid Given Incident Report**  
 Mutual aid responses by type of call.

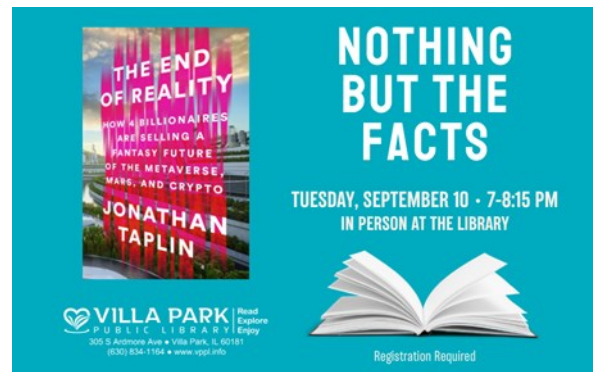
Incident Type	Total Incidents
<b>Incident Type Category: 1 - Fire</b>	
Passenger vehicle fire	1
	<b>Total: 1</b>
<b>Incident Type Category: 3 - Rescue &amp; Emergency Medical Service Incident</b>	
EMS call, excluding vehicle accident with injury	4
	<b>Total: 4</b>
<b>Incident Type Category: 6 - Good Intent Call</b>	
Dispatched and cancelled en route	3
Dispatch Error/Test Ticket	2
	<b>Total: 5</b>
	<b>Total: 10</b>

Total EMS/Fire Calls: 90  
 Total Mutual Aid Calls to Date: 277  
 Total EMS/Fire Calls to Date: 2210

## Programs Offered in the Week of September 8-14

Babies & Books (two sessions)  
Toddler Time (four sessions)  
Preschool Storytime  
Ready for Reading  
WOW: Worlds of Wonder  
LEGO DUPLO Build + Play  
Homeschool Meetup  
Fiber Arts Craft Circle  
Girls Who Code 9–12 Grade Club  
Happy Healthy Yoga  
Books Worth Talking About  
Mystery Readers Book Discussion  
Human Dimensions of Urban Wildlife  
Nothing But The Facts: The End of Reality ~ How Four Billionaires are Selling a Fantasy Future of the Metaverse, Mars, and Crypto, by Jonathan Taplin

## Upcoming Programs



## Meetings and Training Sessions

Department Heads meeting  
Village Department Heads meeting  
Rotary Club meeting  
Kiwanis Club meeting  
Admin Staff meeting  
PR Staff meeting  
Early Childhood Initiatives meeting  
Tour of Geneva Public Library  
License Plate Sticker meeting  
Library Board meeting

## **Library Services**

- Summer Sunday closures: library is closed on Sundays, May–September
- Online catalog and New Materials poster updated with the week's new items
- Grab & Go crafts given out at the Village of Villa Park's August Concert
- Books and other giveaways passed out at Westmore Elementary School's Open House
- Grab & Go crafts and books given out at Oakbrook Terrace Back to School Playdate
- Display created: *Hispanic Heritage Month*
- Adult Movie Bag Subscription pick-up
- Homebound delivery: 18 items delivered
- 24 Hour Lockers: 54 patrons served
- Passport Application Service: 9 new passport applications processed

### **In the works...**

- Research on becoming a facility to offer license plate stickers
- Weeding of Juvenile/Youth Nonfiction and Chapter Book collections begun
- Adult Fiction collection weeded
- Shelving Projects: shelving added and shifted in Youth area to accommodate new collections
- Planning and preparation for new book discussion group, *Grim Readers*
- Periodicals renewal orders submitted
- Application for the DuPage County Farm Bureau Foundation Library Grant for funding to add agriculture books to the collection prepared and submitted
- First draft of sustainable gardening bibliography created
- Adult Book Bag subscription planning and preparation

**Submitted by Sandra Hill, Library Director**

## Community & Economic Development Director Updates:

- Staff met representatives from Rose Paving regarding their build-out and future relocation.
- The Planning and Zoning Commission has a scheduled meeting Thursday September 12 at 7:30 with 2 agenda items:
  - Special Use for Albright Middle School
  - Zoning Ordinance Text Amendment regarding non-conforming uses
- Staff met with the property owner of 1330 S Villa Ave to discuss their use and what is allowed in the zoning district.

	Aug 29, 2024 Sept 4, 2024	2024 YTD	Aug 29, 2023 Sept 4, 2023	2023 YTD	2023 Totals
<b>Permits Issued</b>	27	1160	31	1161	1662
<b>Plan Reviews</b>	6	356	10	350	333
<b>Building Inspections</b>	57	1548	47	1611	2512
<b>Follow-Up Inspections</b>	35	1629	40	1567	1829
<b>Site Visits</b>	8	637	27	1237	1434
<b>Property Main. Violations</b>	21	1508	38	1538	1784
<b>Tickets Issued</b>	0	277	6	444	448
<b>Adjudication Cases</b>	9	263	27	363	393
<b>Liens Filed</b>	0	142	9	125	168
<b>C.O. Inspections</b>	1	112	2	77	111
<b>Vacant Property Inspections</b>	0	21	1	11	79
<b>Vacant Properties Registered</b>	0	4	1	11	15

# Public Works

Director of Public Works, Michael Guerra

## Public Works Highlights

- Construction of new sidewalks and curb and gutter on the east side of Iowa have been completed. The contractor will be pouring new concrete approaches on the east side on Saturday September 7 to wrap up the concrete work on the east side. Pouring of new sidewalk, curb and gutter and driveway aprons on the west side will follow starting the middle of next week. During this time, residents on the east side will not have access to their driveways, and will be allowed to park on the street overnight.
- Staff is working to prepare applications for Community Development Block Grant (CDBG) funding. The village expects to submit applications for the maximum two projects. A public hearing to discuss the projects and the grant opportunity, which is a requirement of the grant application process, is scheduled for 09/09/2024.
- Staff are working on preparing budgets for FY2025

## Public Infrastructure Projects

**College Streets** This large water main replacement and street improvement project is being split into smaller portions due to budget constraints. The village has been awarded CDBG grant funding for the construction of two of the smaller portions of the larger project. It has also been decided to separate North Wisconsin Avenue from the larger project and complete that street as a standalone effort, as it does not include water main replacement. A bid opening was held this week for the Wisconsin Avenue Improvement Project (Vermont to Ridge). The village received tens bids. Staff is in the process of reviewing the bids and preparing a contract award recommendation. That recommendation is expected to be submitted for consideration at the 09/09/2024 Village Board meeting.

**Iowa & Vermont** Underground utility construction work is now complete. Construction of new sidewalks, curbs and gutters, and driveway approaches on the east side of Iowa are complete. Pouring of new concrete sidewalks on the west side of Iowa is expected to take place on Wednesday, 09/11/2024. Pouring of new curb and gutter and driveway aprons on the west side will follow. During this time, residents will not have access to their driveways, and will be allowed to park on the street overnight.

**Jackson Pond** Staff is in the process of finalizing engineering plans for the Jackson Area Improvement portion of the project. This last phase of the larger Jackson Pond Project includes construction of new relief storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue, and includes extensions of the proposed storm sewers onto private properties in several locations. Bidding is expected to take place in September. Staff is also working to coordinate the required periodic maintenance of the native plantings in the expanded Jackson Pond.

**Sidewalk Program** A contract has been awarded for the 2024 Sidewalk Program (also known as the "50/50 program"). Staff is in the process of executing the contract. Staff also mailed payment letters this week to owners of properties on this year's program. This year's program will encompass removal and replacement of existing sidewalks. Staff is also moving forward with a separate, future sidewalk improvement project that will include some new sidewalk construction, some sidewalk replacement that will encompass drainage improvements, and other sidewalk work that is greater in scope than simple removal and replacement. An agreement for the design of this future sidewalk project was approved at the 08/12/2024 Village Board meeting and those design efforts are now underway. Construction is expected to take place in 2025 and be paid for in part by grant funds from the Illinois Department of Commerce and Economic Opportunity (DCEO).

**Tri-Trail** Placement of seed and erosion control mulch is now complete. Due to ongoing high temperatures, placement of sod has been deferred. In the meantime, the seed and erosion control mulch are being implemented as temporary restoration measures. Staff is also looking to schedule a ribbon cutting ceremony in the upcoming weeks to promote the use of the new path.

## Fleet Maintenance Division

- Public Works truck 30 had a new alternator installed and two new batteries, oil change and filters
- Public Works chipper 40 had new blades installed and adjusted
- Fire ambulance M82 was taken to the dealer
- Fleet car 32 had an oil change and the transmission serviced.
- New police car 189 set up continues

## Operation Division Statistics

	Week of 9/2/24	Month to Date
<b>Overall</b>		
Service requests	185	
<b>Streets</b>		
Pothole patching	2	2
Tree trimming	1	1
Tree removal	3	3
Tree limb pickup	1	1
<b>Utilities</b>		
JULIE locates	10	10
Sewer services televised	1	1
Inlets / catch basins cleaned	0	0
Water shutoffs performed	0	4
Smart Points Installed	1	1
¾" iPERL Meters Installed	13	13
1" iPERL Meters Installed	0	0
Large meters installed	0	0
In-house meter testing	0	0
Water valves exercised	4	4
Sewer televised (feet)	0 feet	0 feet

# Parks & Recreation

Parks, Recreation and Fleet Services, Director Greg Gola

## Administration

- Staff met on 9/3, to review the CY'25 budget, Brewfest marketing, preschool orientation, scheduling a date to tour VPRC, PRAC meeting on 9/10/2024.
- Staff met with Williams and WB Olson last week, followed by a tour of VPRC.
- Staff met with Williams and WB Olsen to discuss the new Lions Rec Center construction progress and updates.
- Staff attended the NEDSRA Board meeting on 9/4/24
- Staff met with contractors to review Fire Station facility improvement proposals, and to finalize Police Department restoration work.
- Staff met with the Fire Department at the new rec center for a walkthrough review

## Parks, Buildings & Grounds Division

- Staff continue working on Lufkin Park improvements, pathways are completed, and staff have begun working to move the dirt pile to areas around the pond and to the performance shelter area to complete grading.
- Staff work/repairs continue with routine maintenance, maintenance and repairs of Park facilities, sport field prep, HVAC repairs, plumbing repairs, electrical repairs, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities.

## Recreation Division

### Athletics & Fitness

- Youth Fall Soccer League - 163 participants. (148 in 2023). Games begin Saturday, September 7 at Twin Lakes Park and at the Iowa Community Center.
- The Women's Volleyball League games will begin at Jackson Middle School on Thursday, September 12.
- Instructional Pickleball classes at the Iowa Community Center start the week of September 9.
- Free group Fitness classes run the week of September 23.

### Aquatics

- Jefferson Pool closed at 6pm on Sunday, September 1 for the season.
- Pool Pass Sales
  - 2024: 448 passes sold; \$25,672
  - 2023: 455 passes sold; \$28,324
- Pool Admissions
  - 2024: (6-1-2023 thru 9-1-2024)
    - Admissions: 14,385
    - Daily Admission Revenue: \$46,396
    - Pool season # of days: 80
    - Swimmable days: 72
  - 2023 (6-3-2023 thru 9-3-2023)
    - Admissions: 15,410
    - Daily Admission Revenue: \$40,580
    - Pool season # of days:78
    - Swimmable days: 68

- 2023 (6-3-2023 thru 9-3-2023)
  - Admissions: 15,410
  - Daily Admission Revenue: \$40,580
  - Pool season # of days:78
  - Swimmable days: 68

**Early Childhood**

- Registrations continue to be accepted for 2024-25 preschool. Enrollment is 49 (20 in 2023).
- Preschool Orientation was held this week. Class begins 9/9.
- Little Learners Club had 31 participants for the week of 9/3.

**Senior Program Updates**

- National Hot Dog Day, 8/27-15 participants
- Donut Bingo, 8/28-18 participants
- Let's Do Lunch Carryout, 8/29-16 participants Miller's Ale House, Lombard

**Family Events**

- Super Sensational Saturdays
  - Cortesi Veterans Memorial Park: Saturday, September 7-Miss Angie's Music
- Movie in the park
  - Cortesi Veterans Memorial Park: September 20 – Open Season

**Thursday Concerts**

- The Thursday August concert series concluded at Cortesi Veterans Memorial Park. Ice Cream and Glow toys are sold by VPPR Staff.

<u>Date</u>	<u>Band</u>	<u>Attendance</u>	<u>Ice Cream / Glow Toys Revenue</u>
Aug 1	Johnny Russler & the Beach Bum Band	250	\$175
Aug 8	Nashville Electric Co.	350	\$125
Aug 15	Flat Cats	Cancelled due to inclement weather	
Aug 22	Strung Out	425	\$218
Aug 29	Howard & the White Boys	350	\$202

**Support Staff and Misc. Updates**

- Assisted customers, processed program registrations, confirmed facility reservations
- Staff support is exploring the use of QR code to pay for Pickleball and Tennis drop-ins.
- Additional information available upon request.