

Weekly Status Report

Village Manager, Matt Harline

VILLAGE MANAGER'S MESSAGE (6/16/23)

The carts are here!! The new LRS trash and recycling carts started arriving Monday the 12th and will continue through the week of June 19th. The Village is transitioning to our first mandatory cart program, although additional materials are still going to be allowed at the curb beyond the trash carts. LRS helped the Village write a grant to The Recycling Partnership that paid \$15 of every recycling cart for a total of \$97,500 and this has helped defray the cost and kept the contract to contract increase to only a 5% increase despite increases in the cost of metal, labor and diesel fuel. Because the Village administrative fee is not changing, it will be a 4.6% increase from \$23.64 to \$24.72 for residential trash collection.

Demolition of the Community Recreation Building will begin next week, and be completed before the end of the month. The bids for the long lead time items (HVAC, structural steel, pre-cast concrete) for the new Recreation Center are in and will be presented to the Board for approval at the next meeting. The Recreation Center is becoming a reality slowly but surely.

The Village and the VFW will be working together on the annual July 4th Parade again this year. The parade will start at 10:00 a.m. and follow the same 2-mile route as last year. Standard Equipment and Safari Land have signed up as the main sponsors. Registration online has officially closed, but if you want to participate, you can contact Karen Order at 630-834-8191. The Tri-Town YMCA and the Chamber of Commerce have been huge contributors to planning the parade this year as well.

In January 2025 US Curling will bring their World Wheelchair Mixed Doubles Curling Championship to Windy City Curling on Roosevelt in Villa Park. This year Latvia defeated the United States in the gold medal round of only the second ever wheelchair mixed doubles championship. Windy City has room to expand in the current location from three sheets to five sheets which would make larger tournaments possible. This event is a great first step for this unique local venue. Developing a partnership with our Chamber, the DuPage Convention and Visitor's Bureau and Sports Commission has been very beneficial to Villa Park.

There are a couple important opportunities for public input I'd like to remind people about. On page 15 of the Weekly Report there is a flyer inviting the public to a second Open House to learn about the proposal to adopt the 2021 ICC Building Codes and updating the permit fees. The **Open House is Monday, June 26 from 4 – 6:30 p.m. in the Committee of the Whole Room in Village Hall.** The general public, builders, tradesmen and any interested party is invited to attend. The Villa Park Library is a tremendous asset to the community and a great partner to the Village. They are currently engaged in a strategic planning exercise and are currently seeking input from residents whether you use the library or not. The survey can be found at this link: <https://www.vppl.info/community-survey/>.

The City's Comprehensive Plan process moves into the initial data gathering stage this week with interviews of key staff and a workshop with the Planning and Zoning Commission. The public information gathering phase will follow closely behind.

Matt Harline,
Village Manager



Board of Trustees Agenda Items 6/26/2023:

- ORD- To Replace Ch 7, 9, 22 International Building Codes (2nd Reading)
- Resolution Authorizing IGA with D45 Baseball—Facilities
- Resolution for Steel and Concrete Bids for Rec Center
- Resolution Establishing Practices and Procedures for the Video Production Commission.
- Resolution to Authorize application for OSLAD Grant

Other Items:

Memorial Service honoring seven Villa Park Veterans (WWI, WWII, Korean War) will take place on Saturday, June 17, 2023 at 1pm at Knollcrest-Steuerle Chapel, 350 S. Ardmore, Villa Park, IL

Thursday summers concerts at Cortesi:
Food opens at 6:00 pm. Band starts at 6:30 pm. June 22 – Rockin' Fendershirts

Villa Park Summer Festival is Saturday, June 24 from 11am to 10:30pm at the Gazebo and along the Prairie Path.

Tuesday 6/13 Staff Meeting

Present:

Matt Harline, Village Manager
Chuck Howard, Finance Director
Deputy Chief Dan McCann
Chief Steve Stapleton, Fire Dept.
Greg Gola, Director of Parks, Rec & Fleet Dept.
Pat Burke, Economic Development Dept.
Marc McLaughlin, Director of Community Dev. Dept.
Mike Guerra, Director of Public Works
Sandy Hill, Director of Library
Cheryl Wagner, Executive Asst. to Village Manager

Matt:

- Discussion re: Agenda items passed by Board, items to be added to June 26, 2023 Agenda.
- Discussions re: WellQuest alternatives.
- Book Club is June 16th, 2023
- July 4th Parade Meeting today
- Discussions re: Audio and Video Recordings for various Commissions.

Mike G.:

- Logs at Lion will be picked up today 6/13
- Carts have starting going out—Refer calls to LRS.
- Wildwood water main testing is being done.
- Water rates went up for Lake Michigan users—DWC
- Work on Monterey Project- topsoil is down
- County starts on Lufkin Pond in July
- Michigan & Vermont work will start first week in July.
- Will be vactoring, turning valves and trimming trees
- July 4th Parade maps have been updated

Dan M.

- Getting ready for all the events— Summer Festival, July 4th
- National Night Out is August 1st.

Chuck:

- Finishing Audit
- Working on Public Works grant details for Audit
- Discussion on PW dump truck asset status
- Waiting on Actuarial and Pension Reports
- Discussions on IRMA deadlines for Audits
- Spent \$2.2 million debt service, collected 3 million from property taxes this month.
- Discussions about Village starting micro –pantry of non-perishables food items at Library
- We are ahead of last year in Audit timeline



Greg:

- Recreation Commission tonight 6/13
- Concerts on Thursdays are well attended
- Johler sent demo permits, discussions of possible video of demolition
- Will include data on programs in Weekly

Steve:

- Received \$67k in grant funds for bunker gear and for washer/dryer for gear.
- Dive drill at 9am on Friday at North Terrace Pond Park

Marc:

- Calculator for Permits chart—Excel format
- Open House is on June 26th from 4:00pm to 6:30pm.
- 2 Businesses violating codes discussed
- Cell tower may be on next Agenda
- Permits Dept is very busy right now

Pat B.:

- Chamber of Commerce meeting was 6/13
- July 29 is the Splash and Dash
- Bags Burgers and Business on September 13 at the Gazebo from 4-8pm
- Ongoing improvements at 212 S. Villa (partly Village financed project)
- Village Matters deadline is June 23rd
- Will follow up with WellQuest

Sandy:

- Community Survey is out through the end of June
- Friends of Library working on setting up a concert at the Gazebo and will be handing out
- Lunch Program on track for Tuesday, Wednesday and Thursday at Library for families in need.,
- Generator Testing will be next week

Cheryl:

- We are ready to go for Veteran Event on Saturday the 17th and also Summer Festival
- Calls coming in for cart issued being sent to LRS, but it is going well considering the volume.

Assistant Village Manager

Assistant Village Manager, Suzanne McVey

June 16, 2023

- Attended the DuPage Mayors and Managers HR Working Group special meeting focusing on the Paid Leave For All Act which goes into effect January 1, 2024. This legislation requires employers to provide paid leave for all employees, including part-time, temporary and seasonal. HR will begin revising current paid leave policies for non-union employees in anticipation of implementation of the act. Employees covered by a collective bargaining agreement are not subject to the act until their current contracts expire.
- Continued working with Civic on the implementation of the Civic Agenda software platform. We are continuing to gather historical agenda packet data for migration to the new software.
- Attended IRMA Board of Directors meeting on Tuesday June 13th.
- Worked with Finance and Police Departments on reviewing procedures related to police for hire, special events and billing procedures.
- Updated core values employee survey.
- Worked with departments on job description updates and various ongoing recruitments.
- Managed workers compensation and general liability claim processing.
- Assisted departments with various personnel issues related to compensation, benefits, and discipline.
- Held initial conversations with Freedom of Information Act software companies to evaluate updating the Village's current software with other options. The Village's current FOIA software agreement expires at the end of the year and the costs have increased while the features have not been updated to match the increased price point.
- Current Job Recruitments:
 - Recreation Facility Custodial Worker - Evening
 - Civil Engineer (Full-Time)
 - Senior Civil Engineer – coming soon
 - Site Supervisors – Multiple Positions
 - Part-time Police Officers and Firefighters
- Seasonal:
 - Parks and Facilities Crew Members
 - Pool Operator/Attendant
 - Day Camp Counselors/Director
 - Lifeguard/Pool Ambassador
 - Soccer Referees

Freedom of Information Act Requests Received from 6/9 to 6/15:

- Community Development –4
- Fire Department - 1
- Managers Office -2
- Police Department – 11
- Public Works - 0

Total closed FOIA requests for 6/9 to 6/15: 13

Communications

Communications Specialist, Danny Pisano

June 16, 2023

Social Media:

Facebook posts this week:

- Ready Illinois
- Lakeshore Recycling Roll Out
- Recycling Press Release
- Jefferson baby pool closed
- New community recreation center

Parks & Rec Facebook posts this week:

- Fishing derby
- Magic class
- Baby pool closed
- Summer concert
- New community recreation center

Misc.

- Created social media graphics in Canva
- Added upcoming garage sales, and removed outdated ones
- Attended meeting with GIS tech
- Added a new page to Parks and Recreation
- Created and sent out a digital sign to Clear Channel
- Added Kites and Kicks to community events
- Sent out press releases to local media
- Added press release to news headline section
- Added garbage cart roll out information to webpage
- Attended meeting at Iowa Center regarding Summer Festival
- Met with Community Development to discuss Village Matters
- Responded to resident comments about LRS and New Recreation Center
- Attended new part time police officer swearing in
- Meeting with Clear Channel regarding future marketing events

Hardware-

- Imaged and replaced hard drives on nine computers.

Miscellaneous-

- Held security training for Spanish speaking employees and parks employees with no email.
- Performed an email threat scan of everyone's mailbox to detect spoofing and phishing emails.
- Attended a demo of new camera software and network switches.
- Our penetration test was performed with results hopefully being provided next week.
- We are now signed up for weekly vulnerability scanning of our external hosts by Cybersecurity and Infrastructure Security Agency (CISA). The first scan revealed 7 low vulnerabilities which I have since corrected 3 of them and plan to fix the rest soon.
- The monthly phishing report is below with 3 people clicking on links.

Phishing Security Test Report

05/29/2023 - 06/10/2023

Campaign: Monthly

Monthly from category: Banking and Finance, Social Networking, IT, Government, Online Services, Current Events, Healthcare, Phishing For Sensitive Information, Brand Knock-Offs, Business, Attachments with Macros, Human Resources, Reply-To Only *No Links or Attachments*, Outdoor/Sporting Goods, Mail Notifications, Data Breach, Coronavirus/COVID-19 Phishing

Groups: All users

Statistics		See report at https://training.knowbe4.com						
1.7%	176	176	3	0	0	0	29	0
Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces

2023-06-11

CYBER HYGIENE

REPORT CARD

Village of Villa Park, IL



0
Hosts with unsupported software



0
Potentially Risky Open Services



25%
Decrease in Vulnerable Hosts



CISA
CYBER+INFRASTRUCTURE

HIGH LEVEL FINDINGS

LATEST SCANS

May 5, 2023 — June 11, 2023

Host Scans on All Addresses

June 6, 2023 — June 11, 2023

Vulnerability Scans on All Hosts

ADDRESSES OWNED

32
No Change

HOSTS

7
No Change

VULNERABLE HOSTS

3
Decrease of 1
43% of hosts vulnerable

ADDRESSES SCANNED

32
No Change
100% of addresses scanned

SERVICES

13
No Change

VULNERABILITIES

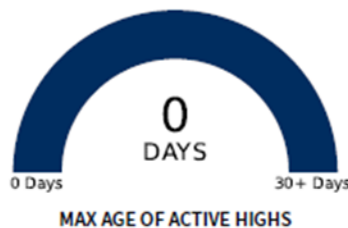
7
Decrease of 3

VULNERABILITIES

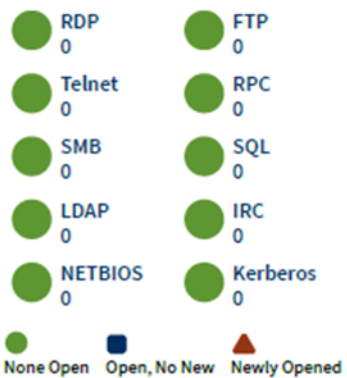
SEVERITY BY PROMINENCE



VULNERABILITY RESPONSE TIME



POTENTIALLY RISKY OPEN SERVICES



Service counts are best guesses and may not be 100% accurate. Details can be found in "potentially-risky-services.csv" in Appendix G.

Finance Department

Finance Specialist

- Processed utility billing payments daily from the mail, drop box and over the counter.
- Continued to process payments for utility taxes, places of eating tax remittances, special events, amusements events and various payments from PW, Police, Recreation and Fire departments.
- Processed the June 19th bill listing.
- Processing PCard statement for May.
- Continued training with Utility Billing for upcoming maternity leave.
- Met with various people on discussion of Police billing.
- Attended first Administration meeting.

Utility Billing

- Assisted various residents regarding utility billing concerns.
- Processing liens to be filed at DuPage County.
- Process final bills for residents moving out of the Village.
- Continued training Finance Specialist for upcoming maternity leave.

Payroll

- Processed June 16th payroll.
- Attended first Administration meeting.
- Met with various people on discussion of Police billing.

Accountant

- Reconciled weekly Cash Receipts and Utility Billings.
- Continued working on audit.
- Emailed monthly financial reports to Department Heads.
- Working on bank reconciliations.

Finance Supervisor

- Continued balancing the cash drawer to check for accuracy of money being posted to correct accounts.
- Finished Ethics Ordinance to be given to the Village Clerk.
- Updated all time off data.
- Processed two liquor licenses to go before the Village Board.
- Met with various people on discussion of Police billing.
- Oversaw first Administration meeting.

Finance Director

- Continued response to auditor's open items listing including 2022 OPEB actuarial reports, 2022 Sugar Creek Financial Audit and 2022 Fire Pension Fund.
- Reviewed previously issued 2021 Audit report presentation of General Fund Balance.
- Attended discussion regarding invoicing for Special Event Police Department support.
- Attended meeting of District 2 DuPage Mayors and Managers Conference.



Villa Park Police Dept.

Police Chief, Michael Rivas

June 16, 2023

DATE:

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
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Total CAD tickets generated	400	Large Gatherings
Officer generated traffic stops	52	Assisting Other Agencies
Traffic Citations issued	33	Speeding Autos on Secondary Streets
Traffic Warning Tickets issued	22	Flock Camera Hits for Stolen Vehicles/Wanted
Number of Bookings Processed	11	Pursuits and Stop Stick Deployment
DUI Arrests	0	Summer Concert Series
Admin. Tows Initiated	3	Saturation Patrols
Local Adj./Village Ord.	13	Domestic Violence
Parking citations issued	42	Mental Illness Calls for Service
Compliance violations	6	Motel 6
Vehicles Booted	0	Traffic Stops
Vehicles Booted (YTD)	3	Restaurants and Bars
Vehicles Booted Total	13	Retail Thefts

CURRENT INVESTIGATIONS

- Identity Theft- Villa Park Officers took a report of fraud-identity theft that took place in the 300 block of South Villa Ave. The investigation is ongoing.
- Harassment by Telephone – A resident in the 700 block of Westmore reported being harassed by telephone. The investigation is ongoing.
- Motor Vehicle Theft – Villa Park Officers took a report of a theft of a vehicle from the U-haul on Route 83 where a truck was never returned. The investigation is ongoing.
- Theft – Villa Park Officers took a report from a business owner who stated someone stole his firearm from his backpack from his business The investigation is ongoing.
- Damage to Property – A Villa Park Officer took a report for damage to an aquarium and terrarium in the 100 block of North Charles. The investigation is ongoing.
- Motor Vehicle Theft – Villa Park Officers took a report of a theft of a vehicle from the 500 block of Division. The investigation is ongoing.
- Theft- A resident reported someone removed her wallet from her purse as she was shopping at Dollar Tree. The investigation is ongoing.
- Retail Theft - VP Officers responded to Walmart for the retail theft report committed by an unknown subject. The investigation is ongoing.

ARRESTS

- Mob Action-Use of Force-Battery x 3
- Disorderly Conduct-Resisting or Obstructing a Police Officer
- No Valid Driver's License/ No Insurance x 3
- In-Jurisdiction Warrant

Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request

CRIME FREE HOUSING

Nothing new to report.

MEETINGS

- Department Head Meeting
- Meeting with Village Manager Harline
- MERIT SWAT Meeting
- DuPage Chief's Exec Board Meeting

OTHER ACTIVITIES

- Social Worker Grant Weekly Check In
- July 4th Parade Meeting



CSO Hall Participated in the Westmont Police Car Show. Incidentally, the bottom photo features a squad car from Villa Park and Sleepy Hollow where Chief Rivas has worked at.



Villa Park Fire Dept.

Fire Chief, Steve Stapleton

June 16, 2023

Week of June 4-10

Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Outside rubbish, trash or waste fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	35
Motor vehicle accident with injuries	1
Motor vehicle accident with no injuries.	1
	Total: 37
Incident Type Category: 4 - Hazardous Condition (No Fire)	
Gas leak (natural gas or LPG)	2
Arcing, shorted electrical equipment	2
	Total: 4
Incident Type Category: 5 - Service Call	
Unauthorized burning	1
	Total: 1
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
	Total: 1
Incident Type Category: 7 - False Alarm & False Call	
Smoke detector activation, no fire - unintentional	3
	Total: 3
	Total: 47

Mutual Aid Given Incident Report - Mutual aid responses by type of call.

Incident Type	Total Incidents
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	7
Motor vehicle/pedestrian accident (MV Ped)	1
	Total: 8
Incident Type Category: 6 - Good Intent Call	
Dispatched and cancelled en route	1
	Total: 1
	Total: 9

Total EMS/Fire Calls: 56
 Total Mutual Aid Calls to Date: 166
 Total EMS/Fire Calls to Date: 1444

Programs Offered This Week

Babies & Books (2 sessions)
Toddler Time (2 sessions)
Picture Book Picnic
Rhythm & Rhyme Community Storytime
Soap Creator Lab for Kids
LEGO Builders Club
Owls Take Flight
Anime & Manga Club
RomCom Book Discussion
VPPL @ VP Parks & Rec Concert in the Park
VPPL Family Summer Concert, featuring Istvan & His Imaginary Band
Cybersecurity
A Living History Portrayal by Leslie Goddard: Julia Child
Dopesick: Dealers, Doctors, and the Drug Company that Addicted America, by Beth Macy

Upcoming Programs

A Living History Portrayal by Leslie Goddard



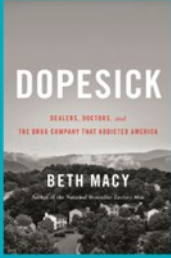
JULIA CHILD

Monday, June 19
7:00 - 8:30 pm

Actress and scholar Leslie Goddard, Ph.D. brings the iconic French Chef to life in this portrayal, where Child discusses everything from her relationship with her husband Paul Child to the mishaps of cooking on television. Bon Appetit!


Registration Required.

VILLA PARK Read Explore Enjoy
PUBLIC LIBRARY
300 S. Andros Ave • Villa Park, IL 60181
(630) 634-1104 • www.vpppl.info



NOTHING BUT THE FACTS

TUESDAY, JUNE 20 • 7-8:15 PM
IN PERSON AT THE LIBRARY



Registration Required

VILLA PARK Read Explore Enjoy
PUBLIC LIBRARY
300 S. Andros Ave • Villa Park, IL 60181
(630) 634-1104 • www.vpppl.info

Meetings and Training Sessions Attended

Department Heads meeting
Village Department Heads
Rotary Club meeting
Kiwanis Club meeting
DuCap meeting
Lions Club meeting
Youth Programming meetings
Meeting with representative from T-Mobile
Publicity Planning meeting
ALA Odyssey Committee meeting
Joint Review Board meeting
Policy Committee meeting

Library Services

- Summer Reading Program registration and programming; 91 adults and 391 youths registered to date
- Summer Lunch provided for children on Tuesdays, Wednesdays, and Thursdays
- Grab & Go crafts given out at the June Summer Concert at Cortesi Park.
- Grab & Go crafts given out at OBTPD *Welcome Back to Nature* program
- Online catalog updated with the week's new items
- Book review written and posted to social media: 1 book review from the Youth collection
- Educator Bag: 1 Educator Bag delivered to Montessori Children's Academy
- Homebound patrons: 29 items delivered
- 24 Hour Lockers: 82 patrons served
- Passport Application Service: 6 new passport applications processed

In the works...

- VPPL closed on the morning of June 8 for generator installation
- Community Surveys made available to the public as part of strategic planning efforts
- Cybersecurity Awareness Training ongoing for all staff
- Sexual Harassment Prevention Training ongoing for all staff and Board members
- Preparation of take-home kits for STEAM for Tweens & Teens program
- Collection development: materials ordered for YS Graphic Novels, Teen/Adult Graphic Novels, High School books, Youth video games, and High School video games collections
- Reorganization of the Local History collection (call number changes, recataloging, repairs, inventory)

Submitted by Sandra Hill, Library Director

Community Development

Director of Community Development, Marc McLaughlin

June 16, 2023

Community Development Director Updates:

- On Monday June 26th from 4-6:30pm Community Development is hosting an additional open house at Village Hall for the new “ICC 2021 Building Code Adoption and Permit Fee Restructuring”. Flyer attached.
- A rudimentary build permit fee calculator, based on the proposed permit fee, is attached. The Village’s permit software will handle the calculations, once adopted.
- Violation Notices were sent to Hawthorne Development regarding the condition of the property at 403 N Ardmore Ave.

	June 8, 2023 June 14, 2023	2023 YTD	June 8, 2022 June 14, 2022	2022 YTD	2022 Totals
-					
Permits Issued	55	761	41	789	1980
Plan Reviews	12	247	9	135	321
Building Inspections	65	1039	65	1020	2465
Follow-Up Inspections	50	939	26	801	1860
Site Visits	19	981	23	840	1432
Property Main. Violations	44	1083	36	1050	1793
Tickets Issued	17	259	13	198	457
Adjudication Cases	0	200	0	157	393
Liens Filed	17	88	19	99	168
C.O. Inspections	0	49	4	77	111
Vacant Property Inspections	2	6	0	7	84
Vacant Properties Registered	2	6	0	7	17

Village of Villa Park welcomes you to an

OPEN HOUSE EVENT



**ICC 2021 BUILDING CODE ADOPTION AND
PERMIT FEE RESTRUCTURING OPEN HOUSE**

VILLAGE HALL- 20 S ARDMORE AVE
VILLA PARK, IL 60181

THURSDAY, JUNE 26, 2023
4:00 PM TO 6:30 PM

WWW.INVILLAPARK.COM

Business Attraction

Staff has been working with a restaurant franchisee searching for a one-acre parcel to purchase in order to expand its footprint to Villa Park.

Business Retention

Village staff and Chamber staff visited the following businesses:

Area Equipment

Veterans Towing

Route 64 Auto

Schamberger Brothers

Dawson's Tree Service

Haimer USA

University Dermatology & Aesthetics

Kenilworth TIF Façade Improvement Program

The new owner of the former bank building at 212 S. Villa Avenue is making substantial interior and exterior improvements that include a new roof, doors, windows, exterior lighting, sidewalk, and storm sewer improvements.

Villa Park Chamber of Commerce

Staff attended the Chamber meeting June 13. The Chamber has been preparing for several summer events.

Village Matters

Staff submitted items for the summer edition that included Casey's General Store, University Dermatology, and Daily Outlet.

Yes Villa Park

The website was updated to promote the Concerts at Cortesi Summer Series continuing June 15 with the group, the Downhillers.

DuPage Mayors & Managers Conference

Staff attended the quarterly meeting June 15 held at Village Hall.

Participated in the permit review meeting.

Attended the Committee of the Whole meeting and the four hour Village Board meeting.

Participated in the department head staff meeting.

Met with Manager Harline.

Public Works

Director of Public Works, Michael Guerra

June 16, 2023

Public Works Highlights

T

- Garbage and recycling carts have begun to be delivered to the residents this week. As of Thursday morning, LRS contractor/manufacturer, Cascade, has delivered approximately 6,650 out of the 13,500 carts for the Village.
- The contractor has begun working on parkway restoration as a part of the Monterey Avenue Improvement Project, with the placement of topsoil currently underway in preparation for future sodding. Additionally, they are planning to start paving the HMA driveway approaches this week, so within the next week most driveways should have been restored. They are scheduled to be completed by the end of the month, weather permitting.
- Staff conducted a final site inspection of the Maple Area Improvement Project with the Illinois Environmental Protection Agency this week. This final inspection is a required step in the process of closing out the IEPA loan that provided funding for the project.
- A construction contract for the Michigan and Vermont Improvement Project was executed this week. Staff is now working to complete pre-construction tasks related to the grant funding awarded to the project, and also to coordinate the start of construction. Construction is tentatively expected to begin in mid-July.
- Placement of seed and blanket as a part of the Jackson Pond Expansion Project is now complete. Remaining efforts include the installation of plant plugs and erosion control measures, and the completion of punch list items.
- The tree log removal efforts at Lions Park are now complete. All logs have been removed.
- DuPage County Board approved the IGA for the Lufkin Pond Expansion Project this week. The County sent mailers out to the surrounding properties informing them of the project and work is expected to start in early July.

Public Infrastructure Projects

College Streets This large project has been placed on hold due to budget concerns. It was decided to separate North Wisconsin Avenue from the College Streets Project and complete that street as a separate project, as it does not include water main replacement. In addition, the village has been awarded CDBG grant funding for the construction of two smaller portions of the larger project. See **“Michigan and Vermont”** below for more information on one of these two portions of the larger project.

Jackson Pond Placement of seed and blanket as a part of the Jackson Pond Expansion Project is now complete. Remaining efforts include the installation of plant plugs and erosion control measures, and the completion of punch list items. The next and final phase of this project, which staff is now referring to as the “Jackson Area Improvement Project”, includes construction of new storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue. This phase is currently under design. Staff has reviewed plans and specifications and provided review comments to the design engineering consultant and has also held several design progress meetings. This phase will be advertised for bidding when the design is complete. Bidding is currently expected to take place in the next few months.

Maple Area Staff conducted a final site inspection with the Illinois Environmental Protection Agency this week. This final inspection is a required step in the process of closing out the IEPA loan that provided funding for the project.

Michigan & Vermont A construction contract for this project was executed this week. Staff is now working to complete pre-construction tasks related to the grant funding awarded to the project, and also to coordinate the start of construction. Construction is tentatively expected to begin in mid-July.

Monterey The contractor has begun working on parkway restoration, with the placement of topsoil currently underway in preparation for future sodding. Additionally, they are planning to start paving the HMA driveway approaches this week, so within the next week most driveways should have been restored. They are scheduled to be completed by the end of the month, weather permitting.

REBUILD Illinois These projects consist of the resurfacing of existing village asphalt streets using funds from the village's allocation of the state's REBUILD Illinois bond proceeds. Draft plans and specifications for the village's second and final REBUILD Illinois Project have been reviewed by IDOT as required by the bond funding. Public Works staff and the design engineering consultant are now working to address review comments provided by IDOT. The project will be advertised for bidding after IDOT gives its approval of the bidding documents.

Public Works Weekly Statistics

	Week of 06/16/23	Month to Date
Overall		
Service requests	82	146
Streets		
Pothole patching	0	0
Tree trimming	3	7
Tree removal	0	0
Tree limb pickup	2	4
Utilities		
JULIE locates	54	116
Sewer services televised	0	0
Inlets / catch basins cleaned	35	61
Water shutoffs performed	24	26
Water meter repair/replacement		
¾"	12	24
1"	0	4
Large meters installed	8	11
In-house meter testing	16	16
Water valves exercised	53	64
Sewer televised (feet)	1050 feet	1050 feet

Parks & Recreation

Parks, Recreation and Fleet Services Director Greg Gola

June 16, 2023

Administration

- Staff attended the Parks and Recreation Commission meeting Tuesday evening. We updated the Commission on project, programming and projects. That information is included throughout this report.
- Staff worked with contractors for window repairs.
- Staff met with Public Works and 3D Design to discuss the upcoming Lufkin Park project and the project timelines.
- Staff coordinated trainings for staff and interviewed and hired new Seasonal staff.
- Staff attended TimePro demonstration at Village Hall.
- Additional and more specific information available upon request.

Parks, Buildings & Grounds Division

- Staff prepared for, staffed, and cleaned up following the second summer concert of the season at Cortesi Park.
- Staff work/repairs continue with pool maintenance, routine maintenance, HVAC repairs, plumbing repairs, electrical repairs, sport fields, landscaping, service requests, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities.
- The Party Trailer is booking up fast! Labor Day weekend is the next available date.
- Additional and more specific information available upon request. \

Recreation Division

Admin Items

- Pool Pass Sales -- 348; \$20,083 (In 2022 - 289; \$16,756)
- Pool Gate Admission – 1702; \$4,450 (In 2022 - 690; \$1,983)
- Parton Appreciation Day moved from June 13 to June 15 due to the poor weather on June 13.
- Villa Park Mariners
 - The first swim meet of the 2023 season at Woodridge Park District was a loss for the Mariners on Wednesday, June 7.
 - The Mariners' first home swim meet of the season on Saturday, June 10 ended a bit late at 12:15pm. The Mariners dominated Glendale Heights and won with room to spare.
 - The Mariners Swim Meet on Wednesday, June 14 is at Butterfield Park District.

Summer Athletics

- Our NEW Summer Basketball program is running smoothly, and ends on Sunday, August 6.
- Rental agreements were signed and the field house at Willowbrook is reserved for our winter basketball program. The dance recital agreement will be submitted next week.

Senior Program Updates

- A bus trip 6/5 took 7 participants to the Hollywood Casino, Aurora.
- A coach bus trip 6/7 took 38 participants to Fitzgerald's Restaurant in Genoa City, Wisconsin for a fish boil. This was a 1st time co-op trip with the Oak Brook Park District; 20 participants were from Villa Park; 18 Oak Brook.
- Birthday Bunch & Lunch 6/8 had 55 participants. The event has moved to the Villa Park Library for the summer months because there's no AC in the ICC gym.
- The senior meals co-op program with the DuPage Sheriff's Department 6/10 had 15 participants.

Senior Program Updates

- A bus trip 5/30 took 14 participants to Phillips Park in Aurora, a new trip destination.
- Let's Do Lunch Carryout 6/1 had 20 participants who enjoyed lunch from Manhattan's Bar & Grill, Carol Stream.

Day Camp Update

Jr. Adventure Adventure and Senior Adventure Camp	Current Enrollment	2022 Enrollment
Week 1	23	25
Week 2	35	33
Week 3	32	24

Mini Adventure Camp	Current Enrollment	2022 Enrollment
Week 1	22	9
Week 2	25	11
Week 3	24	11

Dance

- The Summer Dance Camp ran with 6 participants June 12-16 from 9-11 am.

Special Events

- Thursday night concerts continue to attract families from VP and neighboring communities. Ice Cream and Glow toys are sold by VPPR Staff.

Date	Band	Attendance	Ice Cream / Glow Toys Revenue
June 1	Petty Cash	500	\$253
June 8	Sushi Roll	600	\$261

Support Staff and Misc. Updates

- Assisted customers, processed program registrations, building rental requests, and billing for installment payments. Worked on marketing, promotional items for the summer season and updated the building schedules. Additional information available upon request.

Fleet Services Division

- Preventative maintenance was performed on five vehicles.
- Old police car 191 was removed from service. All police equipment was removed and factory seats and lighting were reinstalled. Stickers were removed, car was cleaned up and given to Community Development to replace car 35.
- Old police car 182 is now in the shop to remove all police equipment and be recycled into the fleet.
- Forestry chipper 43 was in the shop to replace a broken keyway on lower feed wheel.
- Ambulance M81 was taken to dealer again to have a new flywheel and starter installed. It was then taken back another time to have shift cable replaced.
- Further information or details is available upon request.



**DUPAGE
COUNTY**

Watershed
Management

Water
Quality

Floodplain
Mapping

Regulatory
Services

Flood Operations
& Maintenance

Shared
Services



STORMWATER MANAGEMENT

June 13, 2023

NOTICE OF CONSTRUCTION

DuPage County Stormwater Management is excited to announce that construction of a drainage improvement project near your property is expected to begin soon. This project was made possible by federal American Rescue Plan Act (ARPA) funding secured by DuPage County, as well as intergovernmental cooperation between DuPage County Stormwater Management and the Village of Villa Park.

The proposed plan includes modification of the existing stormwater basin within Lufkin Park and associated storm sewer improvements in Lufkin Park adjacent to Ardmore Avenue. The project will be constructed by Earthwerks Land Improvement and Development Corporation, a contractor selected by DuPage County Stormwater Management through the County's bidding process. DuPage County Stormwater expects our contractor to begin construction in the next few weeks.

During construction, Lufkin Park will be closed to the public in order to complete construction safely and in a timely manner. Construction equipment and materials are expected to be stored in the park while the project is underway. The existing basin will be expanded to create additional stormwater storage, with a significant amount of dirt being removed from the property. Additional construction traffic should be expected on Ardmore Avenue near the project site.

If you live directly on Ardmore Avenue, access to your property will always be maintained but traffic may cause congestion near your home. All other property owners should expect traffic delays. Work on Village property is not anticipated to cause any disruption to the public. Most properties in the area will not experience direct disturbance during construction but will benefit from the improvements.

If you have any questions about the project as a whole and/or how it will affect you directly, please feel free to contact Jamie Lock, Chief Stormwater Engineer with the DuPage County Stormwater Management Department, at (630) 407-6705.