

Report Criteria:

Account.Acct Type () = E, R
 Account.Termination Date = {Is NULL}
 Fund Totals

LIBRARY FUND TOTALS

Acct No	Account Description	FY 2008-09 Actual	05/09-03/10 Actual	FY 2009-10 BUDGET	FY 2009-10 PROJECTED BUDGET	2010-11
						REVISIED BUDGET Projected BUDGET
	LIBRARY FUND Totals:	(144,674)	166,763	(112,633)	(106,908)	(1)
	Grand Totals:	<u>(144,674)</u>	<u>166,763</u>	<u>(112,633)</u>	<u>(106,908)</u>	<u>(1)</u>

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Acct No	Account Description	FY 2008-09 Actual	05/09-03/10 Actual	FY 2009-10 BUDGET	FY 2009-10 PROJECTED BUDGET	2010-11
						REVISED BUDGET Projected BUDGET
LIBRARY FUND						
97.40001	PROPERTY TAXES	1,757,832	1,837,848	1,830,000	1,837,847	1,830,000
97.40002	PERS PROP REPLACEMENT TAXES	56,616	52,927	50,000	49,694	46,000
97.40006	INTEREST ON PROP TAXES CTY	1,174	109	1,000	108	200
97.40007	PROPERTY TAXES, PRIOR LEVIES	0	12	5	12	10
97.42049	DONATIONS	0	0	0	0	0
97.45105	INTEREST ON INVESTMENTS	22,009	6,003	18,000	6,000	12,000
97.45110	PROCEEDS FROM BOND SALE	0	0	0	0	0
97.45116	FINES AND FEES	55,955	47,249	40,000	41,000	42,000
97.45117	STATE GRANT	5,041	55,110	27,000	55,082	0
97.45118	CAREERNET GRANT	0	0	0	0	0
97.45127	MISCELLANEOUS REVENUE	0	0	0	0	0
97.45128	MISCELLANEOUS REVENUE	12,477	18,714	22,000	12,800	24,000
97.45142	OAK BROOK TERRACE FEES	44,275	34,091	35,000	35,000	35,000
97.45144	GIFTS	9,486	14,398	7,000	12,588	7,000
97.45147	BOOK SALES & DONATIONS	4,508	4,591	3,500	3,700	3,600
97.46023	MISCELLANEOUS GRANTS	16,180	7,348	0	7,348	0
LIBRARY FUND Totals:		1,985,553	2,078,400	2,033,505	2,061,179	1,999,810
Grand Totals:		1,985,553	2,078,400	2,033,505	2,061,179	1,999,810

FUND: Library (97)

DEPARTMENT: Library (502)

DIVISION: Admin. (02)

DESCRIPTION:

The Villa Park Public Library provides equal access to materials and resources to meet the cultural, educational, informational, and recreational needs of the community. The Library actively focuses on serving as a community information and activities center and supports the lifelong learning and leisure needs of residents of all ages.

FY 09-10 ACCOMPLISHMENTS:

1. Introduced new Homework Help Live, tutor.com, in Adult and Youth Services via Electronic Resources page.
2. Consolidated Readers Advisory and Information Desk service points.
3. Introduced Microsoft Word and Excel computer classes.
4. Successfully used new computer training lab in the annex.
5. Hosted the Friends of the Villa Park Library tenth annual Murder Mystery Event, two book sales and the monthly film discussion group.
6. Continued a summer reading club outreach initiative in the Youth Services Department through the Villa Park Rotary Club's sponsorship with the cooperation of the school district and the schools involved.
7. Increased the number of programs offered for adults.
8. Received a \$3,000 Wal-Mart local community grant for books on job hunting, career building for adults and homework help for students.

FY 10-11 SERVICE GOALS:

1. Continue to improve and integrate new technology providing better service to Library users.
2. Continue to improve print and non-print collections providing users with up-to-date materials and information.
3. Continue to seek grants providing enhanced services and an improved facility.
4. Further refine the volunteer program.
5. Improve the Web site and add more policy content to the site.
6. Improve access to policies and procedures through the Intranet.
7. Promote increased awareness among parents, students, and faculty in area school districts of resources and programs, especially the new Live Homework Help feature.
8. Develop a long range plan incorporating service responses to meet the needs of our community.

FY 09-10 SIGNIFICANT CHANGES:

1. Expand computer and technology training opportunities for members of the community.
2. Offer programs to assist residents seeking new jobs.
3. Finalize the long range plan focusing on the six service responses which the community has indicated a need for.
4. Continue to develop and expand outreach to community through Lifelong Learning League.

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						REVISED BUDGET Projected BUDGET
LIBRARY FUND						
ADMINISTRATION						
97.502.01.101	SALARIES: FULL-TIME	572,445	557,708	613,000	613,000	638,000
97.502.01.105	SALARIES: PART-TIME	392,158	357,968	391,000	393,000	387,500
97.502.01.106	SALARIES: OVERTIME FULL-TIME	0	0	0	0	0
97.502.01.107	SALARIES: OVERTIME PART-TIME	0	0	0	0	0
97.502.01.115	SALARIES: LIBRARY CUSTODIANS	46,716	16,965	31,500	18,000	0
97.502.01.202	TRAINING & CONFERENCES	0	145	200	55	200
97.502.01.205	POSTAGE	9,477	8,628	9,000	9,000	9,000
97.502.01.207	STAFF RECOGNITION	1,280	876	500	876	1,200
97.502.01.210	TELEPHONE	6,975	5,053	5,000	5,500	4,500
97.502.01.211	LEGAL SERVICES	13,465	7,238	7,500	10,000	5,000
97.502.01.220	UTILITY - GAS	9,926	7,371	15,500	13,000	14,000
97.502.01.222	HEATING & A/C MAINT SERV	14,858	15,475	18,000	18,100	18,340
97.502.01.223	WATER & SEWER SERVICE	1,987	1,885	2,250	2,100	2,100
97.502.01.230	PRINTING SERVICES	14,269	6,092	9,200	8,000	8,200
97.502.01.249	IN SERVICE ACTIVITIES:TRUSTE	67	0	200	0	200
97.502.01.250	EMPLOYEE BENEFITS	103,187	130,467	134,000	134,000	151,000
97.502.01.251	STAFF RECOGNITION	0	0	0	0	0
97.502.01.252	IN SERVICE ACTIVITIES: STAFF	2,240	1,794	2,300	2,000	2,000
97.502.01.253	COMMUNITY RELATIONS	3,426	10,629	3,800	11,500	4,000
97.502.01.254	COLLECTION AGENCY	0	0	0	0	0
97.502.01.255	RECRUITMENT	0	0	0	0	0
97.502.01.256	BINDING	0	0	0	0	0
97.502.01.258	O C L C	3,600	3,381	3,600	3,700	3,600
97.502.01.259	LANDSCAPING	48	200	65	200	200
97.502.01.260	OTHER INSURANCE	86,532	32,343	85,000	68,000	80,000
97.502.01.261	INSURANCE CLAIM LOSSES	0	0	0	0	0
97.502.01.270	MAINT OF OFFICE EQUIPMENT	7,020	3,295	4,150	3,500	3,800
97.502.01.272	MAINT OF ELECTRICAL EQUIP	0	0	0	0	0
97.502.01.282	RENTAL/LEASE EQUIPMENT	32,908	31,279	34,200	33,800	35,200
97.502.01.285	DISPOSAL EXPENSE	2,798	2,941	3,000	3,500	3,000
97.502.01.299	OTHER CONTRACTUAL SERVICES	114,579	49,039	27,140	55,972	27,610
97.502.01.303	DUES AND MEMBERSHIPS	259	459	500	270	500
97.502.01.311	PROGRAM SUPPLIES	0	0	0	0	0
97.502.01.313	MICROCOMPUTER SUPPLIES	0	0	0	0	0
97.502.01.314	JANITORIAL SUPPLIES	13,730	15,381	13,400	15,441	14,200
97.502.01.317	OFFICE SUPPLIES	0	18,848	21,000	20,000	20,500
97.502.01.339	LIBRARY PERIODICALS	0	0	0	0	0
97.502.01.360	REFERENDUM MATERIALS	0	0	0	0	0
97.502.01.399	OTHER SUPPLIES	22,553	473	0	0	0
97.502.01.401	CAPITAL OUTLAY	117,180	115,076	112,632	112,632	0
97.502.01.402	NON-CAPITAL OUTLAY	26,374	39,276	36,725	44,076	30,500
97.502.01.621	IMRF CONTRIBUTIONS	77,727	67,892	96,000	76,000	88,506
97.502.01.622	SOCIAL SECUR CONTRIBUTIONS	61,453	56,781	65,237	64,000	64,607
97.502.01.623	MEDICARE CONTRIBUTIONS	14,372	13,279	15,533	15,360	15,383
97.502.01.680	CONTINGENCY	44,028	54,057	77,491	98,000	52,000

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						REVISED BUDGET Projected BUDGET
<u>LIBRARY FUND</u>						
<u>ADMINISTRATION (Cont.)</u>						
97.502.01.690	PRINCIPAL PAYMENTS	0	0	0	0	0
97.502.01.691	AUTOMATION MONTHLY CHARGE	51,504	44,753	53,620	53,620	53,620
97.502.01.693	INTEREST PAYMENT	0	0	0	0	0
	ADMINISTRATION Totals:	1,869,141	1,677,047	1,892,243	1,906,202	1,738,466

SALARIES & WAGES

97.502.01.101	SALARIES:FULL-TIME	628,500	
	Compensated absences	9,500	638,000
97.502.01.105	SALARIES: PART-TIME	379,500	
	Part time replacement hours	8,000	387,500
97.502.01.115	SALARIES: CUSTODIANS		0
	TOTAL SALARIES & WAGES		1,025,500

CONTRACTUAL SERVICES

97.502.01.202	TRAINING & CONFERENCES		200
97.502.01.205	POSTAGE		9,000
97.502.01.207	STAFF RECOGNITION		1,200
97.502.01.210	TELEPHONE		4,500
97.502.01.211	LEGAL SERVICES		5,000
97.502.01.220	UTILITY GAS		14,000
97.502.01.222	HEATING & A/C MAINT. SERV.		18,340
97.502.01.223	WATER & SEWER SERVICE		2,100
97.502.01.230	PRINTING SERVICES		8,200
97.502.01.249	IN SERVICE ACTIVITIES: TRUSTEES		200
97.502.01.250	EMPLOYEE BENEFITS		151,000
97.502.01.252	IN SERVICE ACTIVITIES: STAFF		2,000
97.502.01.253	COMMUNITY RELATIONS		4,000
97.502.01.258	OCLC		3,600
97.502.01.259	LANDSCAPING		200
97.502.01.260	OTHER INSURANCE		80,000
97.502.01.270	MAINTENANCE OF OFFICE EQUIPMENT		3,800
97.502.01.282	RENTAL/LEASE EQUIPMENT		35,200
97.502.01.285	DISPOSAL EXPENSE		3,000

97.502.01.299	OTHER CONTRACTUAL SERVICES		
	Village Accounting	15,960	
	Village Audit Invoice	2,100	
	Newsletter	250	
	Security Maintenance	4,000	
	Automation	5,300	27,610
	TOTAL CONTRACTUAL SERVICES		373,150
COMMODITIES			
97.502.01.303	DUES & PUBLICATIONS: TRUSTEES		500
97.502.01.314	JANITORIAL SUPPLIES		
	Custodial Supplies	5,500	
	Building & Maintenance Supplies	5,000	
	Elevator	3,200	
	Floor Waxing	0	
	Window Washing	500	14,200
97.502.01.317	OFFICE SUPPLIES		20,500
	TOTAL COMMODITIES		35,200
CAPITAL OUTLAY			
97.502.01.401	CAPITAL OUTLAY		0
	Property Acquisition/219 S. Ardmore		
97.502.01.402	NON-CAPITAL OUTLAY		
	Furniture and Other Equipment	7,000	
	Cabling/Wireless Solutions	500	
	Hardware for LAN - Server Upgrades	1,000	
	PCs/Memory Upgrades	15,000	
	Parking Lot Improvements	4,000	
	Printer Replacement	1,000	
	Software Upgrades	2,000	30,500
	TOTAL CAPITAL OUTLAY		30,500
OTHER EXPENDITURES			
97.502.01.621	IMRF CONTRIBUTION		88,506
97.502.01.622	FICA CONTRIBUTION		64,607
97.502.01.623	MEDICARE CONTRIBUTION		15,383
97.502.01.680	CONTINGENCY		52,000
97.502.01.691	AUTOMATION MONTHLY CHARGE		53,620
	TOTAL OTHER EXPENDITURES		274,116
	TOTAL EXPENDITURES		1,738,466

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<u>LIBRARY FUND</u>						
<u>YOUTH</u>						
97.502.04.202	TRAINING & CONFERENCES	4,893	3,712	6,000	4,500	6,000
97.502.04.299	OTHER CONTRACTUAL SERVICES	12,275	8,402	9,100	10,600	9,100
97.502.04.303	DUES AND MEMBERSHIPS	3,252	2,970	2,250	3,250	3,250
97.502.04.335	CD/ROM	0	0	0	0	0
97.502.04.336	LIBR HIGH SCHOOL PAPERBACKS	362	510	500	800	750
97.502.04.337	LIBRARY BOOKS	47,139	45,577	45,500	46,800	46,200
97.502.04.338	LIBRARY REFERENCE MATERIALS	7,973	6,163	8,100	8,100	8,100
97.502.04.339	YOUTH SERVICES PERIODICALS	1,786	1,375	1,900	1,400	1,600
97.502.04.340	LIBRARY A/V MATERIALS	9,405	7,221	9,000	9,000	10,300
	YOUTH Totals:	87,085	75,930	82,350	84,450	85,300

CONTRACTUAL SERVICES

97.502.04.202	TRAINING AND CONFERENCES: STAFF		6,000
97.502.04.299	YOUTH SERVICES PROGRAMS		
	Youth Services Programs	4,900	
	Program Supplies	4,200	9,100
	TOTAL CONTRACTUAL SERVICES		15,100

COMMODITIES

97.502.04.303	DUES & PUBLICATIONS: STAFF		3,250
97.502.04.336	HIGH SCHOOL PAPERBACKS		750
97.502.04.337	YOUTH SERVICES BOOKS		46,200
97.502.04.338	YOUTH SERVICES REFERENCE MATERIALS		
	Reference	3,100	
	Electronic Resources	5,000	8,100
97.502.04.339	YOUTH SERVICES PERIODICALS		
	Periodicals		1,600
97.502.04.340	YOUTH SERVICES A/V MATERIALS		10,300
	TOTAL COMMODITIES		70,200
	TOTAL EXPENDITURES		85,300

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<u>LIBRARY FUND</u>						
<u>ADULT</u>						
97.502.05.202	TRAINING & CONFERENCES	0	0	0	0	0
97.502.05.203	MILEAGE REIMBURSEMENT	0	0	0	0	0
97.502.05.299	OTHER CONTRACTUAL SERVICES	5,435	5,604	3,500	6,000	3,500
97.502.05.303	BOOKS & PUBLICATIONS	0	0	0	0	0
97.502.05.335	CD/ROM	0	0	0	0	0
97.502.05.337	LIBRARY BOOKS	56,346	51,120	56,000	57,700	57,500
97.502.05.338	LIBRARY REFERENCE MATERIALS	79,280	69,910	79,485	76,485	80,485
97.502.05.339	ADULT PERIODICALS	7,946	7,296	8,000	8,000	7,500
97.502.05.340	LIBRARY A/V MATERIALS	21,274	21,398	20,160	25,450	23,160
97.502.05.345	PROFESSIONAL BOOKS	290	166	400	300	400
97.502.05.350	PROFESSIONAL PERIODICALS	3,430	3,166	4,000	3,500	3,500
	ADULT Totals:	174,001	158,660	171,545	177,435	176,045
	LIBRARY FUND Totals:	2,130,227	1,911,637	2,146,138	2,168,087	1,999,811
	Grand Totals:	(2,130,227)	(1,911,637)	(2,146,138)	(2,168,087)	(1,999,811)

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CONTRACTUAL SERVICES

97.502.05.299	ADULT PROGRAMS		
	Adult Programs	3,000	
	Supplies & Promotions	500	3,500
	TOTAL CONTRACTUAL SERVICES		3,500

COMMODITIES

97.502.05.337	ADULT BOOKS		57,500
97.502.05.338	ADULT REFERENCE MATERIALS		
	Reference Materials	18,000	
	Electronic Resources	62,485	80,485
97.502.05.339	ADULT PERIODICALS		7,500
97.502.05.340	ADULT A/V MATERIALS		23,160
97.502.05.345	PROFESSIONAL BOOKS		400
97.502.05.350	PROFESSIONAL PERIODICALS		3,500
	TOTAL COMMODITIES		172,545
	TOTAL EXPENDITURES		176,045