

Weekly Status Report

Village Manager, Matt Harline
October 21, 2022

Village Manager's Message

VILLAGE MANAGER'S MESSAGE (10/21/22)

Budget meetings continued this week including meetings with elected officials. We reviewed requests for vehicles, equipment, and other capital improvement projects. It is clear that the village has lagged behind in replacements of its rolling stock. With ARPA funds and the modest increase in the unrestricted general fund balance over the past two years, some catchup can be done. However, inflation and supply chain issues have increased the difficulty in updating these critical items. In fact, a resolution will appear on the agenda for Monday (10/24) to address the worst of the problem. We have a lot of work to do before we can present the budget in a draft form (in spreadsheet format), but we will be working through that next week. Please see the current and tentative budget schedule attached to this email.

One of the tasks that falls to me is to appoint administrative hearing officers. This is a task that doesn't come up that often. Our current lead hearing officer Shawnte Raines is running unopposed for the Cook County Circuit Court (4th Subdistrict) and will have to step down in December. I have received three names from staff and other attorneys that serve the Village and will have a choice soon. I will be taking into consideration several factors including the department heads and the staff who will be working with the next judge.

This week we looked at possible customer service management software as well as a possible improvement to the agenda software that could interact better with the website. These are potential budget items for the CY2023 agenda. We are also going to look into new software for our enterprise resource program (accounting/billing/general ledger/budget/payroll). The current system is a hodgepodge that is very wasteful of staff time.

This week I met Sebastian Lopez, the postmaster for Villa Park, and he said that he hopes to improve the cleanliness of the building as they are hiring a new custodian. They are also hoping to get funding for paint and improvement of the grounds. I had breakfast with the firefighters in Station 82 and lunch with the Parks and Recreation Staff on Thursday. Thank you to Assistant Village Manager I had an opportunity to squeeze into the Wear Pink day photo to show support for those who have had their lives affected by breast cancer. Last, but not least, I encourage the community to support the Kiwanis Spaghetti Dinner on Friday November 4th at Willowbrook High School from 5 – 6:45 pm, immediately preceding the production of Anything Goes at 7pm.

Finally, I invite you to attend Chief Ron Rakosnik's retirement event at Station 81 (1440 S. Ardmore) from 1 – 3 pm on Thursday, October 27. Also, remember the meeting Monday starts at 6:45 p.m. for the BINA (Bond Indebtedness Notification Act) Public Hearing.

Matt Harline,
Village Manager



Upcoming Agenda Items:

- Award Bid for 50/50 Sidewalk
- Village of Villa Park Holidays 2023
- Board Meeting Dates 2023
- Committee of the Whole Dates 2023
- Text Amendments to Zoning Code

Other Items:

Free Leaf pickup Oct. 24 to Dec 9, 2022

Street sweeping has begun.

Halloween Hours:

Monday, October 31, 2022 from 3pm to 8pm .

Staff Meeting



Present:

Matt Harline, Village Manager
Suzanne McVey, Assistant Village Manager
Chief Ron R., Fire Dept.
Dep. Chief Jeff Runge, Police Dept.
Greg Gola, Director of Parks, Rec & Fleet Dept.
Pat Burke, Director of Economic Dev. Dept.
Mike Guerra, Director of Public Works
Marc McLaughlin, Director of Comm. Dev. Dept
Chuck Howard, Director of Finance
Sandy Hill, Director of Library
Cheryl Wagner, Executive Asst. to Village Manager

Discussions re: Budgets, Agenda and Codes

Matt:

- Discussions re: Accounting software possibilities e.g. Tyler, BS&A, Springbrook to potentially replace Caselle
- Budget progress and future meetings discussed.
- Discussions of various dates of conferences/ days off for Dept Heads.
- Other matters discussed with various Dept Heads.

Mike G.:

- Arrow Construction, removals, barricades and project starting soon. Parking disruption 7-14 days, a mail-out notice will go out.
- Started work on Monterey. Clearing necessary trees. Digging starts next week. Trees will be replanted when project is over late Summer of 2023 or Fall 2023.

Patrick:

- Status of development projects discussed.
- Business retention.
- Staff attended Connect DuPage

Jeff R (Dep. Chief):

- Chief Rivas at Y-Tritown for grant re: Mental Health Counselor.
- New ticket system goes into effect Oct 20th.
- LiveScan fingerprint machine up and running.

Cheryl:

- Holiday, Board Meeting and COW Meeting Dates ready for Agenda on Oct. 24, 2022

Greg:

- Dumpsters are not being picked up at Sugar Creek Golf Course.
- Water fountains shut off in Nov, will be on Village webpage.
- Rec Ctr meeting on Thursday 10/20.
- SCGC meeting Tues 10/18.
- Chamber meeting 10am on Weds.
- Dog park locations discussed

Ron R.:

- Open House was huge success even though chilly weather. Fire demo had 60 to 70 spectators.
- 40 applicants for job postings (as of Tues AM)
- New test for Dep Chief.

Chuck:

- Budget revenue, contributions, audit completions, TIF and other discussions.
- Budget schedule discussed.
- Discussions on projections, Federal processes, GATA discussed centralizing grant information for audit.
- GEMT and ambulance rate discussions.

Marc:

- Job posting for Planner is out, 8 applications came in so far.
- Code review upcoming
- Meeting with Sue M. upcoming.
- Discussed Text Amendment briefly.

Suzanne:

- Insurance plans– Open Enrollment to be put on Agenda.
- Wear Pink on Thursday, Oct 20th, Photo is at 2:30p.m. at the Public Works garage.
- Flu shots will be 7am to 10am on Nov. 7th. You must sign up. Scheduling link going out and each department will have sign up sheets in English and Spanish.
- CivicPlus Agenda demo on Oct 21. Parks and Rec demo will be set up soon.
- BS&A Accounting & Management demo for SM & BS, upcoming conferences next week.

Assistant Village Manager

Assistant Village Manager, Suzanne McVey

October 21, 2022

- Employee Flu Shot clinic is scheduled for November 10th. All staff are eligible, full-time, part-time, temporary. Registration information was sent via email.
 - Continued participation in department FY23 budget meetings.
 - Assisted the Deputy Fire Chief with grant applications to secure funding for two motorized stair chairs. The motorized stair chairs would assist firefighters/paramedics in moving patients up/down stairs while limiting the potential for injuries. The Village has experienced 4 claims in 2022 related to lifting up/down stairs
 - Assisted with department recruitments, separations, and position evaluations. Finalized recruitment brochure for the upcoming Fire Chief recruitment.
 - Attended IRMA Education Summit: “Avoiding Liability Pitfalls-Recent Decisions and Their Impact on Municipal Government.”
 - Current Special Event Applications:
 - Trick or Trot 5k and Little Devil Dash: Saturday October 29th
 - Joyful Traditions: Saturday December 3rd
 - Freedom of Information Act Requests Received from 10/14 to 10/20:
 - Community Development –5
 - Fire Department - 2
 - Managers Office -4
 - Police Department – 7
 - Public Works - 1
- Total closed FOIA requests for 10/14 to 10/20: 16
- DuPage County is at low community level transmission of COVID-19. Governor Pritzker has extended his COVID Gubernatorial Disaster Declaration for an additional 30 days, through November 14, 2022. Requirements for testing of Daycare workers was not extended, so the Village will cease related vaccination/testing mandates.

Communications

Communications Specialist, Donny Pisano

October 21, 2022

Social Media:

Facebook posts this week:

- Reminder of open house
- Open House photos
- Hiring firefighter/paramedic
- Cybersecurity
- Proposals for a Comprehensive plan

Instagram post:


- Reminder of open house
- Open house photos
- Hiring firefighter/paramedic

Twitter post:


- Hiring firefighter/paramedic


Parks & Rec Facebook posts this week:

- Puppy Class
- Halloween Happenings
- Dance Class
- Sports class
- Halloween happenings
- Slime time

 **Village of Villa Park, Illinois, Government**
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The Village of Villa Park is seeking proposals from qualified consulting firms to draft a new Comprehensive Plan. The Village of Villa Park is a stable community and wishes to retain its unique attributes while supporting and directing redevelopment and growth. It is anticipated that the plan will serve as a guiding document for the next 15-20 years.

 **INVILLAPARK.COM**
Comprehensive Plan | Villa Park, IL - Official Website
Learn about the Villa Park Comprehensive Plan.

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[See insights and ads](#) **Boost post**

17 2 Comments 6 Shares

 **VILLA PARK Parks and Recreation**
2d ·

A new session of Endless Pawssibilities starts soon. See all of the start dates below

To sign up visit: <https://register1.vermontsystems.com/.../splash.html...>

Endless Pawssibilities

RUDY O'DONNELL, CPDT-KA ABCDT, TEACHES SCIENCE-BASED, FORCE-FREE DOG TRAINING.

NEW SESSION STARTING SOON!

\$119 PER SESSION

BEGINNER:
WED. NOV. 2-DEC 21
5:30-6:30 PM

INTERMEDIATE
WED. NOV. 9-DEC 21
6:45-7:45 PM

ADVANCED
SA. OCT. 29-DEC. 12
9:00-10:00 AM

REGISTER AT WWW.INVILLAPARK.COM
OR CALL (630) 834-8970

NOTE: 1ST CLASS ON NOV. 2 IS FOR PARENTS ONLY; ALL CLASS LEVELS WELCOME BUT LEAVE YOUR PUP AT HOME FOR THIS ONE!

Community Recreation Building
320 E. Wildwood
Villa Park, IL 60181
Phone: (630) 834-8970

Register Now!



Finance

Finance Director, Chuck Howard

October 21, 2022

Finance Department

Cashier

- Processed several utility billing payments daily from the mail, drop box and over the counter due to the bills being due the 21st.
- Continued to process payments for utility taxes, places of eating tax remittances, special events, amusements events and various payments from PW, Police, Recreation and Fire departments.
- Processed the October 24th bill listing.

Utility Billing

- Processed all Xpress Bill Pay requests for paperless bills and autopays.
- Process final bills for residents moving out of the Village.
- Processed several meter changeouts and smartpoints.

Payroll

- Processed October 21st payroll.
- Working on retro pay for AFSCME employees.

Accountant

- Reconciled weekly Cash Receipts and Utility Billings.
- Provided information to the Village staff as needed.
- Attended Village Board meeting.
- Working on stale dated outstanding checks.
- Working on bank reconciliations.

Finance Supervisor

- Continued balancing the cash drawer to check for accuracy of money being posted to correct accounts.
- Continued to enter all Department budget requests into main spreadsheet.
- Attended several budget meetings with Department Heads.
- Start compiling narrative sections of the budget.

Finance Director

- Participated in Budget discussions regarding 2023 Capital Projects.
- Reviewed weekly Bill Listing for Village Board.
- Completed Property Tax Revenue projections and remaining balance of General Fund and TIF revenue projections
- Reviewed draft of DESB Resolution and Public Hearing notification



Villa Park Police Dept.

Police Chief, Mike Rivas

October 21, 2022

DATE: October 13th, 2022 – October 19th, 2022

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
Total CAD tickets generated	435	HS/ Middle School and Grade School Presence
Officer generated traffic stops	73	Flock Camera Hits for Stolen Vehicles/Wanted Persons
Traffic Citations issued	38	Pursuits and Stop Stick Deployment
Traffic Warning Tickets issued	29	400 Block East Riverside
Number of Bookings Processed	14	Catalytic Converter Thefts
DUI Arrests	3	Domestic Violence
Admin. Tows Initiated	4	Mental Illness Calls for Service
Local Adj./Village Ord.	0	DUIs
Parking citations issued	99	Motel 6
Compliance violations	2	Stone/Michigan/ Ridge/Iowa Parking Enforcement
Vehicles Booted	0	Restaurants and Bars
Vehicles Booted (YTD)	7	

CURRENT INVESTIGATIONS

- Fleeing and Eluding- There was a Flock camera hit on a stolen vehicle on Roosevelt. The vehicle was located and fled from officers. Vehicle also had stolen plates The investigation is ongoing.

- Fleeing and Eluding- There was a Flock camera hit on a stolen vehicle in Elmhurst. VP Officers assisted and took all four subjects into custody. The investigation is ongoing as to all the crimes committed by this group.

- Stalking- A female on Vermont advised that she is being stalked by an ex-boyfriend. The boyfriend resides in Chicago. The investigations are ongoing.

- Catalytic Converter Theft-- Some unknown subject(s) cut off two catalytic converters off box trucks owned by a business on North Ave. The investigation is ongoing.

- Theft- A subject removed alcohol from the 7-11 on Addison Road. The possible offender was named in the report. The investigation is ongoing.

- Retail Theft – Two female offenders were observed by a customer taking merchandise from the store. A vehicle description and the license plate are listed in the report. The investigation is ongoing.

- Report of sexual conduct committed by a student in school. There are allegedly multiple victims. The DuPage Children’s Center was notified, and the offense does not fit their parameters. The investigation is ongoing.

ARRESTS

- 3 Arrests for DUI, 7 Traffic Arrest for NVDL/OUMV and 2 Arrests for Domestic Battery
- 1 Arrest: Violation of Bail Bond and 1 Arrest for Battery

Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request.

CRIME FREE HOUSING

- Nothing new to report.

MEETINGS

- Department Head Meeting
- IRMA Liability Zoom Meeting
- Meeting with Mgr. Harline
- Meeting with NEDFYS for Social Worker
- Stone Road Inter-Dept Meeting
- DACRA Meeting
- MOU Discussion for possible 12-hour shifts

OTHER ACTIVITIES

- Deputy Chief Position Interviews
- Det. Sergeant Todd Kubish named Deputy Chief of Support Services upon D/C Runge Retirement
- SummerFest Initial Meeting
- Dayshift Luncheon



Officer Martinez helping a young Villager get in the spirit of Halloween...



Villa Park Fire Dept.

Fire Chief, Ron Rakosnik

October 21, 2022

Week of October 9-15

Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Outside equipment fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	33
Motor vehicle accident with injuries	2
Motor vehicle/pedestrian accident (MV Ped)	1
	Total: 36
Incident Type Category: 5 - Service Call	
Lock-out	1
Unauthorized burning	1
	Total: 2
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
	Total: 1
Incident Type Category: 7 - False Alarm & False Call	
Direct tie to FD, malicious false alarm	1
Alarm system sounded due to malfunction	1
CO detector activation due to malfunction	1
Sprinkler activation, no fire - unintentional	1
Smoke detector activation, no fire - unintentional	2
	Total: 6
	Total: 46

Mutual Aid Given Incident Report- Mutual aid responses by type of call.

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Building fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	1
	Total: 1
Incident Type Category: 6 - Good Intent Call	
Dispatched and cancelled en route	6
	Total: 6
	Total: 8

Total EMS/Fire Calls: 54
 Total EMS/Fire Calls to Date: 2477

Parks and Recreation

Parks Recreation and Fleet Services Director, Greg Gola

October 21, 2022

Administration

- Staff met to review budgets for buildings, parks, fleet and recreation divisions prior to and with Director Harline and Finance Director Howard.
- Staff met with representatives of Elmhurst Park District to discuss the 2022 budget amendment, 2023 budget and ideas about debt.
- Staff met with Williams Architects and WB Olson on October 20 and continued design and development of the building.
- Staff is gathering final budget info for mailing a postcard to announce the new season of programs is available for residents to register.
- Additional and more specific information available upon request.

Parks, Buildings & Ground Division

- Staff work/repairs continue with landscaping, mowing, sports prep, pool maintenance, routine maintenance, service requests, plumbing repairs, electrical repairs, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities
- Staff completed concrete work on the Jefferson pool shell, at various locations where needed
- Staff working w/V3 for upcoming prescribed burn at Twin Lakes Park, for Nov/Dec timeframe
- Additional and more specific information available upon request.

Recreation Division

Senior Program Updates

- Bus trips have been popular: 12 participants to Kuipers Family Farm 10/14, 14 participants to Little Traveler Sunday Brunch 10/16.
- The S.A.L.T. meeting had 50 participants on 10/12 and Birthday Bunch & Lunch 10/13 had 50 participants.

Special Events

- Halloween Happenings
 - Friday, October 21, 2022, at Iowa Community Center
 - Co-sponsored by Villa Park Lions Club
 - 16 community Groups are registered to set-up scenes for trick-or-treating
 - 55 registered (we can take up to 75) for indoor entertainment.
- **NEW Scarecrow Decorating Contest** co-sponsored by Villa Park Ace Hardware.
 - \$15 Kit should be picked up at the Iowa Community Center starting October 6.
 - 14 families registered as of 10/19.

Athletics

- There are 55 registered in our ***NEW Conquer the Court 3v3 Basketball League*** that begins on Saturday, November 5. We had 44 registered at this same time in 2021.
- Staff is working on finalizing Athletics and Fitness classes for Winter/Spring 2023.

Fleet Services Division

- Maintenance and repair work was performed on seven vehicles.
- A breakdown of repairs or maintenance is available upon request.

Public Library

Library Director, Sandy Hill

October 21, 2022

Programs Offered This Week

- Babies & Books
- Toddler Time
- Ready for Reading
- Marvelous Mornings
- Monster Mash!
- LEGO Builders Club
- Paranormal Illinois: Tales of Ghosts, UFO's, and Mysterious Creatures
- The Real Cost of College
- Crafty Creations with Gilda
- RomCom Book Discussion
- Cheese Tasting @ Standard Meadery: two sessions
- Great Decisions 2022
- Nothing but the Facts: The Wrecking Crew – The Inside Story of Rock'n'Roll's Best-Kept Secret

Upcoming Programs



Meetings and Trainings

- Library Department Heads meeting
- Village Budget meeting
- Village Department Heads meeting
- ILA Conference
- Rotary Club meeting
- Science Clubs Advanced Practitioner Onboarding training at the Museum of Science and Industry
- Human Resources Crash Course for Library Managers webinar
- Prairie State Story League Workshop at the Geneva Public Library
- Kiwanis Club meeting
- Lions Club meeting and collection for Candy Day
- Service Desk Staff meeting
- TikTok Team meeting
- Friends of the Villa Park Library meeting

Library Services

- *English as a Second Language* classes and English conversation sessions as well as computer classes taught by the People's Resource Center were hosted by the library.
- VPPL table at the Villa Park Fire Department's Fire Prevention Week Open House
- Rhythm & Rhyme Community Storytime at the Oakbrook Terrace Park District
- Storytime at Kiddie Academy in Oakbrook Terrace
- VPPL Mini-Library at Jefferson Middle School
- Book Discussion Group
- Spice Club Kit Pick-Up
- Book display created for Halloween: *Thrills & Chills*
- Book Reviews written and posted to the library's social media
- Passport Application Service: 7 new passport applications processed
- 24 Hour Lockers: 80 patrons served
- Educator Bags: planning and preparations for 2 Educator Bags for North School and the Early Childhood Center; completed and delivered 3 Educator Bags to the Montessori Children's Academy and North School
- Educator Cards: 1 renewal Educator Card delivered to Jefferson Middle School
- Homebound Delivery Service: 23 items delivered

In the works...

- Editing of the next issue of *The Resource*, January-April 2023 edition
- Teen Book Box take-home kits for the STEAM teens and tweens program created; sign-ups from October 3-17
- Preparation of materials and handouts for the library table at the Villa Park Fire Department's Fire Prevention Week Open House
- Planning and preparing crafts for tween program, *Creepy Crafts*
- Library's LTA Intern trained creating and implementing a library program
- Program planning for the Winter Reading Program and for Spring 2023

Submitted by Sandra Hill, Library Director

Economic Development

Economic Development Director, Patrick Burke

October 21, 2022

Eco Terra (formerly Garden Station)

Staff met virtually with Hawthorne Development October 19. Hawthorne has made no progress over the previous two weeks.

Choose DuPage

Staff attended the launch of Connect DuPage October 18. The program is intended to assist local certified minority, woman, disabled, and veteran-owned businesses with the procurement process for the private and public sectors.

Potential new TIF

Teska Associates sent the latest version of the eligibility study and redevelopment plan. Staff reviewed both documents and submitted an edited version to Teska.

Business Attraction

Staff met October 14 with a broker representing a group interested in identifying locations for multi-family housing opportunities.

Business Retention

Certificates of occupancy were delivered October 17 to Bright Light Medical Imaging (646 N. Addison Rd.) and Medgyn Products (230 W. Stone Rd.).

Economic Development Commission

The EDC did not meet October 19 due to a lack of a quorum.

Participated in the permit review meeting.

Participated in the department head staff meeting.

Participated in the Community & Economic Development Department meeting.

Met with Manager Harline.

Community Development

Community Development Director, Marc McLaughlin

October 21, 2022

CD Department Weekly Updates – October 13, 2022 to October 19, 2022.

Community Development Director Updates:

- Community Development and Fire Staff held a kickoff meeting for the 2021 building code update.
- Casey's, located at 55 E North Ave, will break ground October 31st. We have received the final permit payment.
- Arrow Transportation, located at 1033 Villa Ave, will have to annex a portion of their property to the Village.
- I met with Susan Mucerino to discuss 27 W Park Ave, site design, and the zoning ordinance.
- The Planner position has been posted for a week and I have received 10 applications so far.
- This week's metrics will be reported next week due to Staff absences.

Public Works

Public Works Director, Michael Guerra

October 21, 2022

Public Works Highlights

- Full construction operations for the first of the village's two expected REBUILD Illinois projects began this week. Work this week included concrete removals for selective sidewalk and curb and gutter replacement and adjustment of curb structures.
- Construction of the first section of the Washington Sewer Separation Project—the Monterey Avenue Improvement Project (Washington to Park) continued this week. This past week the contractor has been removing trees for the project on the east side of Monterey, south of Highland and on the south side of Highland, east of Monterey. The contractor started the installation of the new 8-inch water main along the north side of Highland between Monterey and Riverside.
- Public Works Utility Staff participated in a webinar presented by the American Water Works Association (AWWA) covering updates to water and wastewater regulations.
- Staff participated in meetings for the preparation and review of the proposed CY 2023 budget.
- Free fall leaf pickup will begin next week and will conclude on December 9th. Leaves need to be in a paper bag.

Public Infrastructure Projects

College Streets This large project has been placed on hold due to budget concerns. It was decided to separate North Wisconsin Avenue from the College Streets Project and complete that street as a separate project, as it does not include water main replacement. In addition, staff submitted two applications for CDBG grant funding for portions of the project to secure external grant funding and advance those portions of the project. See "**Michigan and Vermont**" below for more information on one of these two portions of the larger project.

Jackson Pond The contract for the construction of the Jackson Pond Expansion Project has been executed and a pre-construction meeting for the project was conducted. Construction of that project is expected to begin in early November, and staff is working to coordinate pre-construction efforts. The next and final phase of this project, which staff is now referring to as the "Jackson Area Improvement Project", includes construction of new storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue. This phase is currently under design. Staff is in the process of reviewing plans and specifications and has held several design progress meetings. This phase will be advertised for bidding when design is complete. Bidding is currently expected to take place in late 2022 or early 2023.

Maple Area The only remaining efforts at this point are the completion of punch list items. That punch list work is currently in progress.

Michigan & Vermont The Michigan and Vermont Improvement Project comprises a smaller portion of the larger College Streets Project. This portion of the project area was split off because it qualified for and was officially awarded external CDBG grant funding for construction. Design of the project is now complete, and an Illinois EPA water construction permit application has been submitted. The formal grant agreement from DuPage County for funding for the construction of this project is currently in the process of being executed. The project is expected to be advertised for bidding after the agreement is fully executed and DuPage County reviews and approves the draft bidding documents. The project is expected to go to construction in spring of 2023.

REBUILD Illinois These projects consist of the resurfacing of existing village asphalt streets using funds from the village's allocation of the state's REBUILD Illinois bond proceeds. Staff held a preconstruction meeting for the first of the village's two expected REBUILD Illinois projects and issued a Notice to Proceed to the contractor. Construction began this week with the removal and replacement of select concrete curbs and sidewalk. The contractor is planning on beginning milling the roadway early next week. The first project includes resurfacing of West Division Street from Westmore Avenue to Addison Road; West Elm Street from Westmore Avenue to Addison Road, and North Wisconsin Avenue from St. Charles Road to Division Street.

St Charles Bridge Construction is complete. Staff has submitted closeout paperwork to IDOT. The final closeout of the project is currently awaiting IDOT approval.

Monterey Avenue Improvement Construction on the Monterey Avenue Improvement Project (Washington to Park) continued this week. This past week the contractor has been removing trees for the project on the east side of Monterey, south of Highland and on the south side of Highland, east of Monterey. There are also trees that were removed that were unhealthy. The contractor will continue to protect the remaining trees and prune tree roots that are near excavation. Erosion control measures will be put in place as well. This week the contractor began preparing for the excavating for the new 8-inch water main along the north side of Highland between Monterey and Riverside.

Public Works Weekly Statistics

	Week of 10/21/22	Month to Date
Overall		
Service requests	91	285
Streets		
Pothole patching	0	5
Tree trimming	1	6
Tree removal	0	12
Tree limb pickup	2	4
Utilities		
JULIE locates	122	183
Sewer services televised	0	1
Inlet / Catch Basin Vactored	48	48
Water shutoffs performed	10	13
Water meter repair/replacement		
3/4"	7	13
1"	0	0
Large meters installed	2	4
Water valves exercised	46	58
Sewer televised (feet)	0 feet	300 feet