



# Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

DEPARTMENT OF PUBLIC WORKS  
MICHAEL M. GUERRA, P.E. • Director of Public Works

Phone (630) 834-8505  
Fax (630) 834-8509

December 3, 2020

**RE: Harvard Avenue Improvement Project (Jefferson Park to Plymouth Street)  
Resident Questionnaire for Participation**

Dear Resident:

This letter is to inform you that the Village has advertised the referenced project for bidding and construction is expected to take place early in the spring of 2021. The project consists of improvements to North Harvard Avenue from Jefferson Park to Plymouth Street. The project includes the replacement of the existing 4" water main along with reconstruction of the roadway. The scope of work will include adjustments to drainage structures, sidewalk removal and replacement, selective sanitary sewer system improvements, selective stormwater improvements, parkway restoration, and other incidental work efforts related to the construction.

The Village would like to offer residents in the project area the ability to participate in private improvements that will be completed by the Village's contractor. A description of eligible private improvements as well as cost-share is listed below. If you are interested in one or more of the listed improvements, please check the box next to the respective improvement on the Questionnaire Survey. Any items which are not checked will be considered as notification of non-interest.

Selecting any of the below does not constitute financial obligation at this time. The Village must complete the procurement process with the contractor. Once the Village has entered into an agreement and costs are known, notification of cost for the work as well as request for signed confirmation to proceed with the work will be submitted to the property owner for review and execution. Again, this notification is just to gauge interest – and the Village will follow-up when costs become available.

The Questionnaire Survey must be returned to the Public Works Department no later than **December 30, 2020**. If you have any questions or would like additional information, please do not hesitate to contact us at (630) 834-8505.

Yours truly,

Michael M. Guerra, P.E.  
Public Works Director

## **General Notes**

1. All work is subject to available funding and Village Board approval.
2. Failure to submit this letter by the prescribed due date listed on the cover may result in forfeiture of ability to participate.
3. The property owner must make all required selections and sign the signature block at the bottom of this notification in order for the submission to be considered valid.
4. All work must be paid-in-full in advance of installation unless otherwise noted or represented.
5. The Village may not offer some or all of the work listed below to some or all property owners of a given project. Project scope and funding will govern availability of these options.
6. Due to competitive bidding of Village contracts, the cost to the property owner for the work listed below comes at a substantial savings as opposed to contracting the work privately. Participation is highly encouraged!

# Sanitary Service Replacement

## Scope

The Village will replace the private sanitary service from the sanitary sewer main to the property owner's side of the property line (also known as Village Right-of-Way), which is usually just behind the public sidewalk. Where the replacement ends, a backflow preventer or cleanout will be installed and connected to the existing private sanitary service line.

Included in this work:

1. New Sanitary Service Pipe
2. New Connection to Sanitary Sewer Main
3. New Sanitary Sewer Backflow Preventer OR Cleanout
  - The Village specifies installation of a combination cleanout / check valve for the backflow preventer, and it requires periodic maintenance. The backflow preventer is OPTIONAL. However, if you elect not to install the backflow preventer, a cleanout will be installed instead. The cleanout is NOT OPTIONAL.

## Cost

Per Village Ordinance, it is the property owner's responsibility to maintain, repair or replace the private sanitary service; and that this may be directed by the Village. As such, the property owner is responsible for the entire cost of the of the new sanitary service pipe, new connection to the sanitary sewer main and the new sanitary sewer backflow preventer (or cleanout) associated with this replacement. However, the Village will contribute \$1,000.00 of the property owner's cost to be paid directly to the contractor. Additionally, the Village will pay for restoration costs associated with the work as well as any incidental sidewalk or pavement. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally in the \$1,200 - \$2,500 range after Village contribution.

## Notes

- \* Please be aware that this is the only opportunity to complete this work. Once the project has been finished, the street cannot be opened for sanitary service work for seven (7) years!
- \* Due to COVID-19, the Village is not currently offering televising of the private sanitary service lines.

# Storm Sewer Stub

## Scope

The Village will install a storm stub from the Village's storm sewer to the property owner's side of the property line (also known as Village Right-of-Way), which is usually just behind the public sidewalk. Where the replacement ends, a cleanout will be installed. The cleanout may be used as a future connection point for private drainage systems and/or sump pump discharge.

Included in this work:

1. New Storm Sewer Pipe
2. New Connection to Storm Sewer Main
3. New Storm Sewer Cleanout

## Cost

There is a \$750.00 flat fee for the storm stub. Future costs to the property owner for private drainage/dewatering systems will be at 50% of the Village-approved design engineering and construction costs. The Village will pay for restoration costs associated with the work as well as any incidental sidewalk or pavement.

### **Notes**

\* Proceeding with storm stub installation automatically enrolls you in the Village's Drainage Assistance Program. The program offers Village participation in a 50% cost-share for the engineering design and installation of drainage/dewatering systems to mitigate drainage issues for property owners. In order to facilitate this effort and confirm program eligibility, a Village representative will have to inspect the property.

## **Driveway Approach Upgrade**

### **Scope**

For properties with concrete driveway approaches planned to be removed as a part of the construction project, concrete will be reinstalled. No selection is necessary.

For properties with non-concrete driveway approaches planned to be removed as a part of the construction project, the Village will upgrade the material to concrete for a cost to be paid by property owner. If the upgrade is not selected, the Village will install asphalt. No other materials are eligible.

If existing materials – such as brick pavers – are presently installed, they will be removed and returned to the property owner.

### **Cost**

Per Village Ordinance, it is the property owner's responsibility to maintain, repair or replace the driveway approach; and that this may be directed by the Village. As such, the property owner is responsible for the entire cost of the of the new driveway approach. However, the Village will contribute the cost of a new asphalt driveway approach to the property owner's cost to be paid directly to the contractor. This means that the property owner is only responsible for the difference in cost between the asphalt and concrete. The Village will pay for restoration costs associated with the work. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally \$3-\$4 per square foot of driveway approach after Village contribution.

## **Sidewalk**

### **Scope**

The Village will install new sidewalk adjacent to property owner's frontage. This work may be completed under the construction project, or under the Village's Sidewalk Replacement Program to be administered at a later date.

### **Cost**

Per Village Ordinance, sidewalk replacement is a cost share where the Village and property owner each pay 50% of the cost of removal and replacement. The Village will pay the entire cost for

sidewalk which has been heaved as a result of parkway trees, or for sidewalk which must be adjusted to achieve ADA compliance. If there are sections meeting these conditions within the limits of requested sidewalk replacement, the cost of replacement will be deducted from property owner's share. The Village will pay for restoration costs associated with the work. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally \$4-\$6 per square foot of sidewalk after Village contribution.

### **Notes**

\* A Village representative will meet with you to discuss the limits of the sidewalk replacement. Limits of sidewalk replacement as requested by property owner will be at the sole discretion of the Engineer. For instance, the Village will not typically replace one or two sidewalk squares, leave a gap, and then replace one or two more. For the purposes of constructability and aesthetic appearance, the Village strives to replace contiguous sections.

## **Carriage Walk**

### **Scope**

The Village will remove and replace an existing carriage walk. Please be aware that the Village removes all carriage walks as a part of construction projects. If this option is not selected, a carriage walk will not be reinstalled and the Village will restore the parkway with sod.

### **Cost**

The property owner is responsible for the entire cost for the removal and replacement of the carriage walk. The Village will pay for restoration costs associated with the work. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally \$8-\$12 per square foot of carriage walk.

### **Notes**

\* The Village will not install carriage walks for properties which do not have one existing. There are NO exceptions.

\* The property owner MUST enter into a license agreement for the carriage walk with the Village in advance of the installation. There are NO exceptions.



## QUESTIONNAIRE SURVEY

Please check the boxes for any improvements that you are interested in participating in, populate your contact information and submit back to Public Works in one of the ways listed at the bottom. As a reminder, selection of any of the below work items is not an obligation to proceed at this time. Once procurement of the construction contract is completed, the Village will follow-up with more information pertaining to limits of improvement and cost to complete the work.

<input type="checkbox"/> Sanitary Service Replacement	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Storm Sewer Stub	<input type="checkbox"/> Carriage Walk
<input type="checkbox"/> Driveway Approach Upgrade	<input type="checkbox"/> <b>I am not interested in participating</b>

Starting in 2021, the Village will be utilizing a notification service called CodeRED to provide important project information such as road closures, water shutoffs, restricted access to driveways, etc. If you would like to receive notifications please check the box below and fill out your contact information. CodeRED offers a user portal for residents, and it is highly encouraged to sign up and create an account. FAQ's and a link to the CodeRED website can be found at <https://www.invillapark.com/787>.

- Yes, I would like to receive CodeRED push notifications.

### Property Owner Contact Information

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please Return Questionnaire Survey (Only This Page) in One of the Following Ways by  
December 30, 2020**

Mail

Village of Villa Park  
Public Works Department  
11 W. Home Ave.  
Villa Park, IL 60181

Email (Preferred Method)

publicworks@invillapark.com

Village Hall Drop Box

Village of Villa Park  
Village Hall  
20 S. Ardmore Ave.  
Villa Park, IL 60181