



BUDGET 101

November 11, 2019
Village of Villa Park

GFOA BUDGET AND CAFR RECOGNITION



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

- 32 consecutive years (4/30/2018 CAFR)
- About 350 governments in Illinois

Distinguished Budget Award

- 27 consecutive years
- About 115 governments in Illinois

100 governments in Illinois receive both, or 1.4% of 7,000

Only 16 other governments have more total awards



GFOA CERTIFICATE OF ACHIEVEMENT VIDEO PRESENTATION



<https://youtu.be/gLAUhFgaonY>



SERVICES PROVIDED BY THE VILLAGE



Public safety

Streets, sidewalks

Public spaces and parks

Recreation opportunities, such as swimming pool, playgrounds and program space

Water, sewer, storm water management

Building, zoning, property maintenance



PRIMARY REVENUE SOURCES



Taxes (compulsory)

User fees (discretionary)

Grants

Other smaller sources include

- Interest
- Fines



GRANTS



Grant funds stretch our dollars

Typically used for capital projects that meet certain objectives of the county, state or federal government

The Village aggressively and tirelessly seeks grant opportunities



LIMITATIONS?



Some strings attached!

- Many revenue sources have legal restrictions, such as MFT, Hotel/Motel, etc.

Villa Park has limited flexibility because we are a non-home rule government

- We are allowed to do only what the state legislature has specifically allowed



HOW DO WE KEEP TRACK?



The Village has a number of funds, each a separate pocket where certain financial activity is tracked

Revenues for a specific purpose go in to that pocket, and related expenses come out of that same pocket



The Village has 24 distinct funds



ARE THERE DIFFERENT FUND TYPES?



Village of Villa Park

Governmental funds (tax supported)

Business-type funds (user fees)

Operating funds

Capital funds

Funds with both operations and capital



GOVERNMENTAL FUNDS - OPERATING



Fund	Purpose and Restriction
General	Main operating account
TIF Funds (5)	spending can only occur on certain projects within the TIF district. Funded by property tax increment
MFT	street maintenance and repair, including salt. Funded by state disbursement
Hotel/Motel	must be used for tourist attraction, we use it to help maintain our parks. 5% tax on hotel stays
NEDSRA	special recreation contribution, plus projects for accessibility. Funded by tax levy for special recreation
Recreation	recreation services, funded by tax levy and user fees
Parks	park land maintenance, funded by tax levy and user fees
Debt Service	all governmental debt, except capital leases. Funded by tax levy and fund transfers
Working Cash	static fund, used to keep \$700,000 in working cash. This money is reported in the General Fund fund balance because it cannot be used without dissolving the fund



GOVERNMENTAL FUNDS - CAPITAL



Fund	Purpose and Restriction
Street Improvements	Non-home rule sales taxes and grants, used for street projects
Other capital	Non-home rule sales taxes to collect and fund infrastructure, also home to sidewalk projects
Equipment	Vehicles and equipment. No long term funding source. We are currently using a portion of annual rollover bonds
Land and building	Purchase of property. No revenue source
Building improvement	Facility maintenance and improvement. No revenue source
Stormwater buyout	Stormwater projects, combined sewer separation. Funded by monthly fee on utility bills
DUI tech	Court fees on DUI cases. Funds must be used for equipment associated with policing drunk driving
Drug control	Seized funds from drug arrests. Must be used for policing drug enforcement equipment and activity



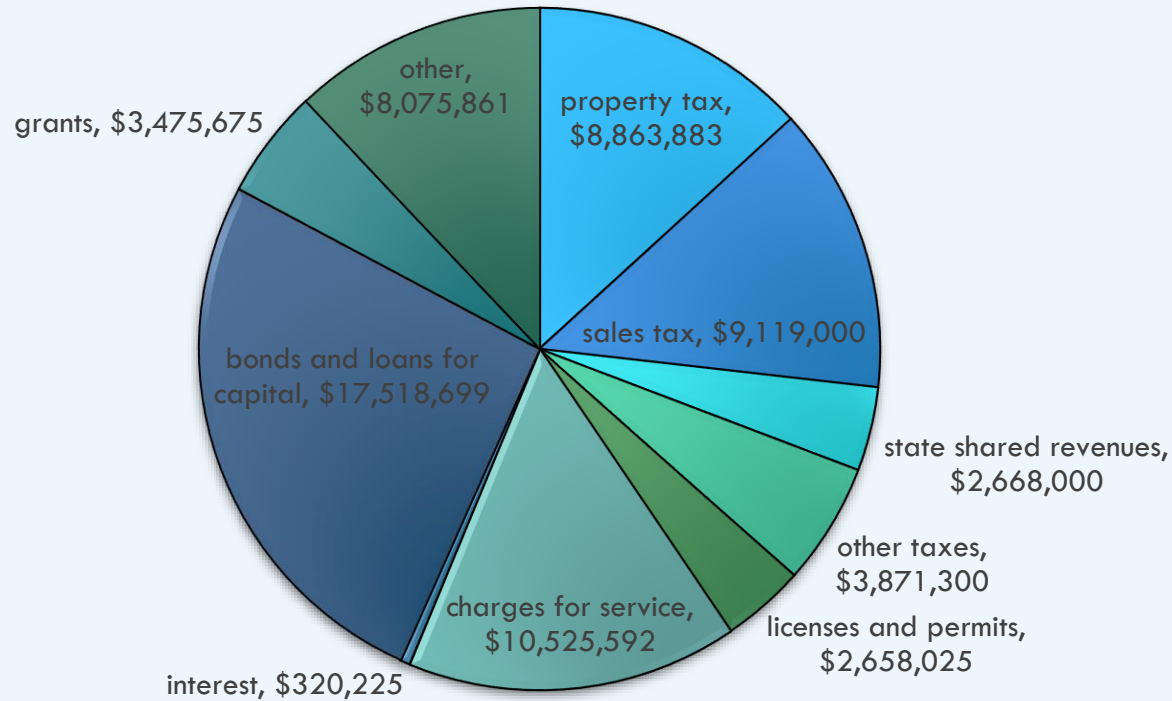
BUSINESS-TYPE FUNDS



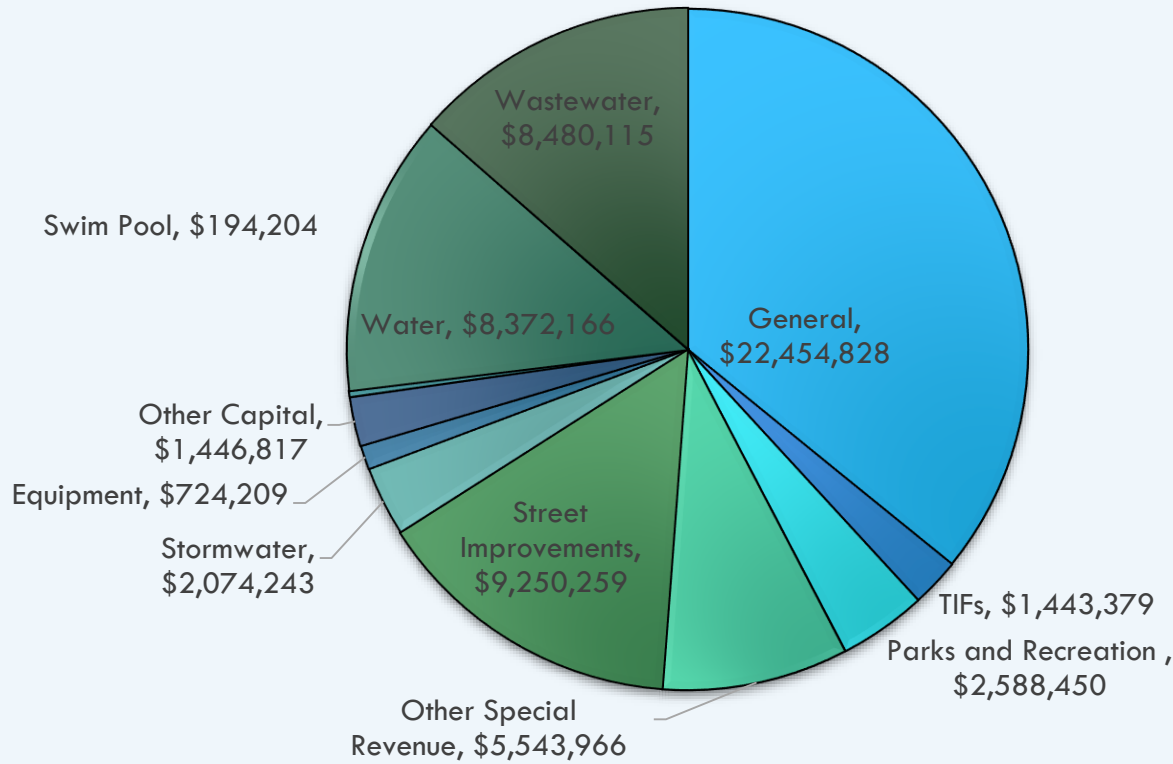
Fund	Purpose and Restriction
Water	<ul style="list-style-type: none">• Water user fees• Expenses relate to maintenance and operation of water utility
Wastewater	<ul style="list-style-type: none">• Waste water user fees• Expenses relate to maintenance and operation of wastewater conveyance utility• Includes expenses for Wet Weather Flow Treatment Facility
Swim pool	<ul style="list-style-type: none">• Daily and annual admission, swim lessons, swim team, transfer from General Fund• Daily operations and daily maintenance of Jefferson Pool• Larger facility expense items are often in other capital funds



2019 BUDGET SNAPSHOT- REVENUES



2019 BUDGET SNAPSHOT- EXPENDITURES BY FUND



WHAT ROLE DOES THE BUDGET PLAY?

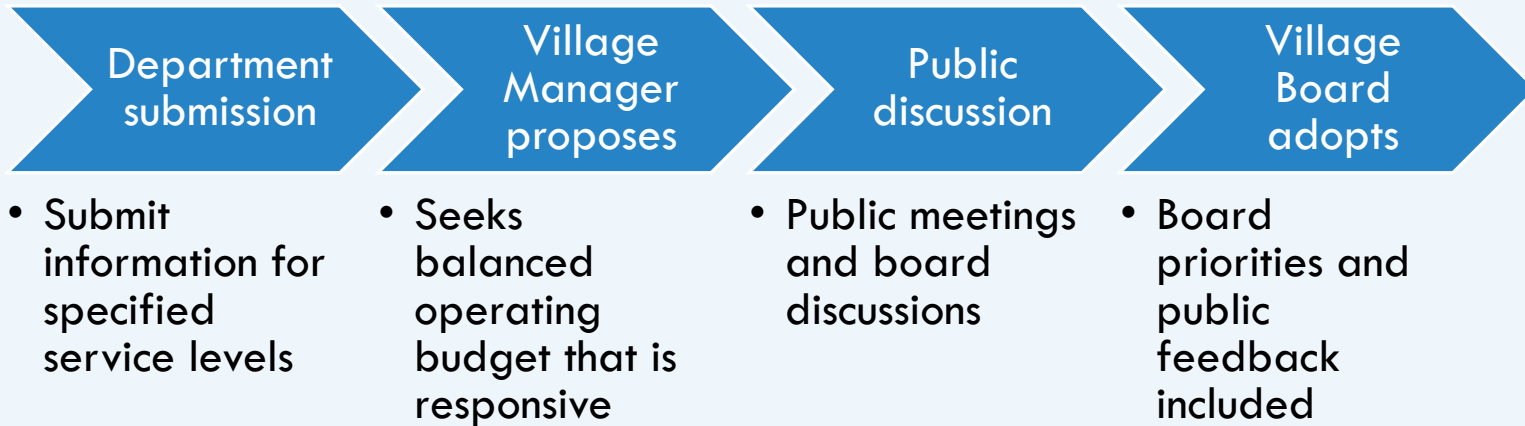


Establishes the Village's specific spending priorities for the next year

If the Village identified a new priority as putting water fountains at every intersection, then the board could change the spending plan from tree trimming, as an example



WHAT IS THE BUDGET PROCESS?



CALENDAR



First two steps are underway

Proposed budget issued November 1, 2019

Budget discussion on November 25, 2019

Public hearing and first reading of ordinance
December 2, 2019

Ordinance adopted December 16, 2019

Fiscal year begins January 1, 2020

