



VILLAGE OF VILLA PARK  
 11 W. HOME AVENUE  
 VILLA PARK, ILLINOIS 60181  
 P: (630) 834-8505 F: (630) 834-8509

# RIGHT-OF-WAY PERMIT

Permit # \_\_\_\_\_

I, \_\_\_\_\_, representing \_\_\_\_\_,  
 (Name of Applicant) (Name of Utility Company or Owner)  
 of \_\_\_\_\_,  
 (Mailing Address) (City) (State, Zip)

\_\_\_\_\_, hereinafter termed Applicant  
 (Telephone) (Fax) (E-Mail, if applicable)

request permission and authority to do certain work herein described in Village right-of-way known  
 as \_\_\_\_\_ to \_\_\_\_\_, DuPage County. The work is  
 (Beginning Address or Street) (Ending Address or Street)

for \_\_\_\_\_. Describe in more detail on the attached sketch and/or as follows.  
 (Type of work to be performed)

**\*\*Provide name and address of all professional consultants (if any) on separate sheet.\*\***  
 All documentation per Section 13-1104 (c)(1-10) of the Village of Villa Park Municipal Code shall be submitted with this permit application.

\_\_\_\_\_  
 Name of Contractor Street Address

\_\_\_\_\_  
 Telephone, Fax Numbers City, State, Zip Code

It is understood that the work authorized by this permit shall be completed within 365 days after the date this permit is approved, otherwise the permit becomes null and void.

This permit is hereby accepted and its provisions agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Witness \_\_\_\_\_ Signed \_\_\_\_\_ (Contractor)  
 \_\_\_\_\_ Signed \_\_\_\_\_ (Owner)

**SIGN AND RETURN TO: Public Works Department, Village of Villa Park, 11 W. Home Ave., Villa Park, IL 60181**



## FOR OFFICE USE ONLY

Reviewed by: \_\_\_\_\_ Director of Public Works

Date: \_\_\_\_\_

| REF #             | FEE DESCRIPTION  | ACCOUNT             | AMOUNT DUE | AMOUNT PAID | PUBLIC WORKS REVIEW |      |                |      |
|-------------------|--|---------------------|------------|-------------|---------------------|------|----------------|------|
|                   | Fee schedule forwarded to Community Development Department |                     |            | —           | INITIALS            | DATE | INITIALS       | DATE |
| 1001              | Parkway / Street Bond                                      | 10.210508           | \$1200/cut |             |                     |      |                |      |
| 318/319           | Water / Sewer Inspection                                   | 82.48015 / 83.48015 | \$50       |             |                     |      |                |      |
| 318/319           | Water / Sewer Repair                                       | 82.48003 / 83.48003 | \$20       |             | PAYMENT             |      | PAID BY (NAME) |      |
| 317               | Highway Permit   | 60.45128            | \$100      |             | CASH                |      |                |      |
|                   |  |                     |            |             | CHECK #             |      |                |      |
| TOTAL AMOUNT PAID |  |                     |            |             |                     |      |                |      |

## TERMS, CONDITIONS AND RESTRICTIONS

1. The Applicant represents all parties in interest and shall furnish all materials, do all work, pay all costs, and shall in a reasonable length of time restore all damaged or affected portions of the highway to a condition similar or equal to that existing before the commencement of the described work, including any seeding or sodding necessary.
2. The proposed work shall be located and constructed to the satisfaction of the Director of Public Works or his duly authorized representative. No revisions or additions shall be made to the proposed work on the right-of-way without the written permission of the Director of Public Works.
3. The Applicant shall at all times conduct the work in such a manner as to minimize hazards to vehicular and pedestrian traffic. Traffic controls and work site protection shall be in accordance with the applicable requirements of Part 6, Temporary Traffic Control, of the Manual on Uniform Traffic Control Devices for Streets and Highways, latest edition; and with the traffic control plan if said traffic control plan is required as a condition of this permit. All signs, barricades, channelizing devices, flaggers, etc., required for traffic control shall be furnished by the Applicant. The work may not be completed, in part or in whole, on Saturdays, Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Thanksgiving Friday, Christmas Eve, and Christmas Day. Work shall be done only during daylight hours.
4. The work performed by the Applicant is not for the bona fide purpose expressed and not for the purpose of, nor will it result in, the parking or servicing of vehicles on the Village right-of-way. Signs located on or overhanging the right-of-way shall be prohibited.
5. The Applicant, his successors, and assigns agree to defend, indemnify, and hold harmless the Village of Villa Park and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
6. The applicant shall comply with insurance requirements per Section 13-1108.1 of the Villa Park Municipal Code
7. The Applicant shall not trim, cut or in any way disturb or damage any trees, shrubbery or other landscaping located in or along the right-of-way without the written permission of the Director of Public Works or his duly authorized representative.
8. The Village reserves the right to require such changes, additions, repairs and relocations to the facilities constructed under this permit or their appurtenances on the right-of-way as may at any time be considered necessary or appropriate, and/or provide proper protection to life and property on or adjacent to the Village right-of-way. However, in the event this permit is granted to construct, locate, operate, and maintain utility facilities on the Village right-of-way, the Applicant, upon written request by the Director of Public Works, shall perform such alterations or change of location of the facilities without expense to the Village, and should the Applicant fail to make satisfactory arrangements to comply with this request within a reasonable time, the Village reserves the right to make such alterations or change of location or remove the work, and the Applicant agrees to pay for the cost incurred.
9. This permit is effective only insofar as the Village has jurisdiction and does not presume to release the Applicant from compliance with the provisions of any existing statutes or local regulations relating to the construction of such work.
10. The Applicant affirms that the property lines shown on the attached sheet(s) are true and correct and binds and obligates himself to perform the operation in accordance with the description and attached sketch and to abide by the policy regulations.