

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

June 10, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON JUNE 10, 2019

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.
ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.

There were no participants.

4. Amendments to the Agenda.

5. Presentations.

5.a. Clerk Korynecky administered the oath of office to Fire Fighter Lieutenant Paramedic Matthew Sauter.

5.b. Presentation of the Sugar Creek Golf Course Audit for the Year Ended December 31, 2018.

Drew Bogren from the auditing firm Selden Fox will present on the annual audit for the year ended December 31, 2018. The audit was presented to and accepted by the Sugar Creek Administrative Board on May 28. The Elmhurst Park District will also review the audit at their June 10 Board meeting.

Finance Director Wachtel provided an overview of the results of the audit and responded to questions from the board. Drew Bogren did not present any additional information.

6. Consent Agenda.

6.a. Minutes from the Board Meeting held on May 20, 2019.

6.b. Minutes from the Special Board Meeting held on May 28, 2019.

6.c. Bill Listing for the Weeks of May 20, May 27 and June 3, 2019 in the Total Amount of \$1,463,069.64.

Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Wagner, Tucker, Murphy, Cuzzone, Cilella and President Bulthuis. There were no nays. Motion carried.

7. First Reading on Ordinances to be Codified.

7.a. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class B Licenses for the Package Sale of Alcoholic Liquor.

In November of 2017, the Village Board approved issuance of a Class B liquor license to Deborah Naguib, owner of a proposed retail store at 302 E. St. Charles Road called the Beverage Hub. The license issued has since lapsed

and, per Village Code, was canceled as the business has not yet opened. At the May 20, 2019 meeting of the Village Board, Ms. Naguib appealed to the Board requesting that her liquor license be re-issued and the deadline to open her business extended until November of 2019. This ordinance would re-issue the Class B liquor license to the Beverage Hub.

For discussion only.

7.b. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Requirements for Membership to the Parks and Recreation Advisory Commission.

The Villa Park Municipal Code provides that no member of the commission shall serve for more than two consecutive full terms. This language is inconsistent across Chapter 2, Article XIII – XXX. It is recommended that the Village's municipal code be modified to be consistent in language by removing the term limit.

For discussion only.

8. Second Reading on Ordinances to be Codified.

8.a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Age for the Sale and Possession of Tobacco and Alternative Nicotine Products.

Effective July 1, 2019, Public Act 101-0002 amends the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product. In order to be compliant with state law, it is recommended that the Village Municipal Code be amended to reflect the new age requirement in Section 16-112–Restrictions and Regulations Regarding Tobacco and Drug Paraphernalia effective July 1, 2019.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Tucker, Murphy, Cilella, Wagner and President Bulthuis. There were no nays. Motion carried.

8.b. Second and Final Reading of an Ordinance Amending Article 6 of the Villa Park Zoning Ordinance List of Uses Adding personal Vehicle Sale and Rentals as Permitted Uses in the M-1 & M-2 Zoning Districts and Wine Making as a Permitted Use in the C-2, C-3, MX-1, MX-2, MX-3 & MX-T Zoning Districts and Adding a Definition for Wine Making.

The text amendment for personal vehicle sales and rentals in the M-1 and M-2 districts is to maintain symmetry with the zoning ordinance approved in July 2018. The amendment for Wine Making is at the request of a business owner wishing to start a business in Villa Park that will sell mead. At their meeting on April 11th, the Zoning & Planning Commission unanimously recommended approval of these two text amendments to the Zoning Ordinance.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Murphy, Cuzzone, Tucker, Wagner, Patrick and President Bulthuis. There were no nays. Motion carried.

8.c. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Water Rates.

The City of Chicago and the DuPage Water Commission have increased water rates effective May 1, 2019. As we have done in the past, this ordinance will increase the water rate that the Village charges its customers by 4 cents per 1,000 gallons to cover the increase. If approved, this new rate will be implemented on bills mailed out at the end of June, due on or about July 20, 2019.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Tucker. Trustee Wagner asked for a breakdown of the increased rates for public information. Manager Keehner provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Patrick, Murphy, Wagner, Cuzzone, Tucker and President Bulthuis. There were no nays. Motion carried.

8.d. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class EEE, Restaurant Unrestricted Liquor Licenses.

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos to Rosie's. The owner of K3 Wine Bar, Inc., which will do business as Rosie's, has successfully completed the background check. This ordinance will replace a Class EEE, Restaurant Unrestricted, liquor license that will be eliminated upon the closing or sale of Jimmy's Street Tacos. There will continue to be 61 total liquor licenses.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Murphy, Cuzzone, Patrick, Wagner, Cilella and President Bulthuis and one (1) nay by Trustee Tucker. Motion carried.

9. Ordinances.

9.a. An Ordinance Amending the Annual Budget for the Village of Villa Park, for the Fiscal Year Commencing on May 1, 2018 and Ending on December 31, 2018 (Amendment #1).

As part of the annual year end close out and auditing procedures, the Village routinely reviews the revenues and expenditures of all Village funds. The expenditures/expenses of some individual funds were higher than budgeted so an amendment is required. Village-wide, the budget called for \$49.3M in spending for the 8-month stub year. We actually spent about \$44.3M. The funds with budget amendments are as follows: Debt Service Fund (refunded bonds), TIF 4 (purchase of property, Building Improvements Fund (grant funded Fire Station work, North Terrace Park, Jefferson Pool Roof), Land and Buildings Fund (purchase of Lot 15, Swim Pool Fund (depreciation) and the NEDSRA Fund (annual contribution).

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Wagner. Trustee Wagner asked for clarification. Director Wachtel explained the benefits of the reviews and procedures. Trustee Murphy asked about the actual expenditures. Director Wachtel explained how budgeted amounts relate to the actual cost of projects completed. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cilella, Murphy, Tucker, Wagner, Cuzzone and President Bulthuis. There were no nays. Motion carried.

10. Resolutions.

10.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Appointment of an Administrative Officer.

The Illinois Municipal Code provides that the Village Board may designate a qualified Administrative Officer of the municipality to perform the duties of the Village Manager at such times that the Manager is absent or unable due to disability to perform the duties of the office. Recent staffing changes necessitate the re-appointment of a staff person to this responsibility. It is recommended that Interim Director of Public Works, Mr. Rich Salerno, be appointed as Administrative Officer.

Motion to approve the resolution was made by Trustee Cilella and seconded by Trustee Wagner. Trustee Tucker asked for clarification. President Bulthuis provided the information. Manager Keehner reviewed Rich Salerno's qualifications for the appointment. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Murphy, Cuzzone, Tucker, Wagner, Cilella and President Bulthuis. There were no nays. Motion carried.

10.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Clarifying Appointments to the Parks and Recreation Advisory Commission.

In June of 2019, the Village Board considered and approved the appointment of four members of the Parks and Recreation Advisory Commission for a term beginning on May 1, 2017 and expiring April 30, 2020. This provided for a three year term that is beyond the two year term limit authorized in Village Code. Approval of this resolution rectifies the commissioners term lengths based on prior history of appointments and compliance with Village Code.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Patrick. Trustee Cuzzone asked for clarification. President Bulthuis provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Murphy, Tucker, Patrick, Wagner and President Bulthuis. There were no nays. Motion carried.

10.c. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement to Join the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) for the Total Annual Cost of \$4,000.

The DuPage County Major Crimes Task Force (MCTF) and the DuPage Felony Investigative Assistance Team (FIAT) are consolidating both task force entities into a single county-wide task force that includes the DuPage County Sheriff's Police. The new entity is known as the DuPage Metropolitan Emergency Response and Investigation Team (MERIT). Joining MERIT will allow Villa Park Police to continue to have access to several other law enforcement officers, when needed, to assist in major and/or complex investigations. The annual fee for MERIT will be the same as FIAT, \$3,500 and MCTF, \$500 combined, both of which are currently a budgeted expense. Staff recommends that the Village Board approve the Intergovernmental Police Service Assistance Agreement between the Village of Villa Park and the Metropolitan Emergency Response & Investigation Team.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Tucker. President Bulthuis asked about the agencies involved. Police Chief Lay provided details on the agencies and the executive board. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Wagner, Cilella, Murphy, Patrick, Tucker and President Bulthuis. There were nays. Motion carried.

10.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement for Participation in a Cooperative Purchasing Program with The Interlocal Purchase System (TIPS). *The Village of Villa Park utilizes cooperative purchasing efforts to achieve better economies of scale. In years past, the Village has utilized the Suburban Purchasing Cooperative, Houston-Galveston Area Council (H-GAC) Buy, the State of Illinois Central Management Services Joint Purchasing Program and Sourcewell (formerly known as the National Joint Powers Alliance). There is another cooperative program known as The Interlocal Purchasing System (TIPS) that the Village can join at no cost and with no obligation. TIPS has competitively bid equipment and services that the Village is considering for purchase in the near future. Staff recommends that the Village participate in the TIPS cooperative to facilitate these future purchases.*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cilella. Trustee Tucker asked about the cost. President Bulthuis said there is no cost for membership. Interim Public Works Director Salerno said TIPS can benefit all Village departments. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Tucker, Murphy, Cilella, Wagner and President Bulthuis. There were no nays. Motion carried.

10.e. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with RJN Group, Inc. of Wheaton, Illinois, for Phase III Construction Engineering of the 2019 Sewer Rehabilitation Program in an Amount Not to Exceed \$113,841.

RJN Group has submitted a proposal to the Village to provide Phase III construction engineering services for the 2019 Sewer Rehabilitation Program. The Illinois Environmental Protection Agency (IEPA) has issued preliminary approval of the loan funding for both construction and these proposed construction engineering services. This resolution approves a contract with RJN Group for Phase III construction engineering services in an amount not to exceed \$113,841, which would be taken from Wastewater Fund account number 83.502.02.292.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Wagner. Trustee Cuzzone asked about budgeted funds for sewer rehabilitation. Assistant Village Engineer Mantels said the amount is less than 10% of the total cost. He also said project area information is on the Village website. Trustee Tucker asked for clarification on the date of the project. Asst. Village Engineer Mantels said the project paperwork was submitted in 2017 and some of the project has just gotten approved. Trustee Cilella asked for details on a particular lateral repair. Asst. Village Engineer Mantels provided the details. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Murphy, Tucker, Patrick, Wagner, Cuzzone and President Bulthuis. There were no nays. Motion carried.

11. Public Comments on Non-Agenda Items.

Resident Laurel Schiller asked about the timing for the St. Charles Road bridge reconstruction and the traffic involved. President Bulthuis said work would begin in late summer.

12. Village Clerk's Report.

Clerk Korynecky announced the S.A.L.T. (Seniors and Law Enforcement Together) meeting on June 12 at 11 a.m. at the Community Recreation Building with lunch provided by the Senior Concerns Commission. She also said information on Love Your Neighbor Day scheduled for September 28 will be presented at the S.A.L.T. meeting.

13. Village Trustees' Report.

Trustee Patrick said he attended a recent training session for newly elected officials. He also said he participated in a Rotary Park clean-up event with volunteers from Villa Park and Elmhurst.

Trustee Cilella had no report or recommendations.

Trustee Cuzzone had no report or recommendations.

Trustee Murphy said June 15 is electronics recycling at the Village Hall parking lot and reminded residents about Summerfest this week on June 14 & 15.

Trustee Tucker said the Parks and Recreation Advisory Commission will meet on June 11 at 7 p.m. at the Iowa Community Center.

Trustee Wagner said the Traffic and Safety Commission will meet on June 11 at 8 p.m. at Village Hall. He announced the county-wide Library initiative called Solarize Chicagoland to be held on June 11 from 7-8:30 p.m. at the Elmhurst Library. He reminded residents to fly the American flag on Flag Day June 14 and said old flags can be disposed of at the VFW. He also said he attended the recent Adult Marijuana program in Naperville and thanked Manager Keehner for the program information.

14. Village President's Report.

President Bulthuis said the next Village board meeting will be held on June 24 at 7 p.m. at the Iowa Community Center. He also welcomed Patrick Burke, the new Economic Development Director.

15. Village Manager's Report.

Manager Keehner introduced the new Economic Development Director Patrick Burke. Director Burke said he was happy to be in Villa Park and referred to his work experience with other municipalities.

Manager Keehner provided an update on the Simply Recycling collections for May. He said IDOT awarded the contract for the reconstruction of the St. Charles Road bridge. He said Senator Tom Cullerton advised him that inside the State Capital Bill \$550,000 is earmarked for the Village of Villa Park for road improvements and \$75,000 for the Fire Department for building renovations. Manager Keehner read a letter of commendation from the Elmhurst Byron Middle School regarding Firefighter/Paramedic Jeff Willhoit and his participation in their Career Day.

16. Executive Session.

16.a. Pursuant to the General Provisions of the Open Meetings Act.

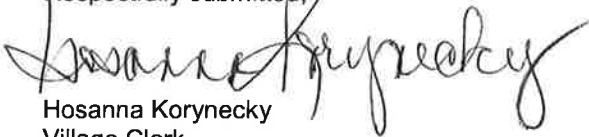
- a. 5ILCS 120/2 (c)(1) Personnel Matters
- b. 5ILCS 120/2 (c)(2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c)(5) Purchase or Lease of Property
- d. 5ILCS 120/2 (c)(6) Sale or Lease of Property
- e. 5ILCS 120/2 (c)(11) Pending Litigation
- f. 5ILCS 120/2 (c)(21) Discussion of Closed Session Minutes

Motion to approve Executive Session was made by Trustee Wagner and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Tucker, Murphy, Patrick, Wagner and President Bulthuis. There were no nays. Motion carried.

17. Adjournment.

Motion to adjourn was made by Trustee Wagner and seconded by Trustee Patrick. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 9:07 p.m.

Respectfully submitted,



Hosanna Korynecky
Village Clerk

Next Meeting is June 24, 2019

