

**MINUTES OF PARKS & RECREATION ADVISORY COMMISSION**  
**March 12, 2019**  
**ROOM 10 AT THE IOWA COMMUNITY CENTER**  
**338 N. IOWA AVE, VILLA PARK ILLINOIS**

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**COMMISSIONERS:** J. Banaszak, J. Burns, J. Cordova, M. Storino, R. Pesola, T. King, S. Bousum  
**PARKS & RECREATION LIASON:** Director G. Gola      **VILLAGE BOARD LIAISON:** Trustee C. Tucker  
**COMMISSION CHAIRMAN:** J. Burns      **COMMISSION VICE-CHAIR:** R. Pesola  
**SECRETARY:** J. Banaszak      **RECORDER OF MINUTES:** P. Ruiz

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- 1) **CALL TO ORDER:** *Chairman J. Burns called the meeting to order at 7:05 pm*  
**ROLL CALL:** *J. Burns, J. Banaszak, R. Pesola, S. Bousum, T. King, J. Cordova*
- 2) **PUBLIC COMMENTS ON AGENDA ITEMS:**  
*Donna Noxon- stated that the word "summer" was misspelled on the survey.*
- 3) **APPROVAL OF MINUTES:**  
*Motion for the approval of January 8<sup>th</sup> and February 12<sup>th</sup> meeting minutes was made by Comm. Banaszak and second by Comm. Pesola. Acclamation vote was taken with all ayes.*
- 4) **AMENDMENTS TO THE AGENDA:** N/A
- 5) **STAFF UPDATES:**
  - a) **Recreation Division- Superintendent Gina Racanelli:**
    - Staff is continuing to work on summer brochure production.
    - The 2019 Discover Dance was recital, "The Greatest Show" was held on Saturday, February 23 at WBHS. Over 1,000 people were in the audience. The dancers and staff showcased their hard work and dedication of the 19 week season. Kudos to Artistic Director and Dance Director Clay, Instructors Daly and Langer, Aide Dooley and Assistant Program Supervisor Hanahan.
    - Staff is continuing to work on the upcoming Princess Ball event scheduled for Friday, March 15 at the Iowa Community Center. This year, the theme revolves around Aladdin and Princess Jasmine will be making a special guest appearance.
    - Staff is preparing for the Breakfast with the Bunny event to be held on Saturday, April 13; securing donations for local restaurants for food and planning activities for the children.
    - Mariners Swim Team priority registration will be held on April 6 and 10.
    - The 2019 Spring Soccer season begins Monday, March 18. Games begin April 6.
  - b) **Parks, Buildings & Grounds Division- Superintendent Brian Roche:**
    - Park and Playground Inspections and Repairs
      - Continue to work on Building Inspections, Wednesdays
      - Just completed Park, Playground, Skate Park, Basketball and Vehicles
      - Met with companies on digital inspection software
        - Playground Guardian
        - City Reporter
        - ParkZapp
      - Working to repair/replace, all equipment was ordered and has come in, waiting for the weather
        - New swing seats, chains and hardware at various playgrounds installed
        - 2 new panels and a new boarder for the small playground section at Westland Playground, one panel installed
        - New climber replacement at Twin Lakes installed
        - New climber at Fish Park to be installed
    - Working on signage for...
      - Playgrounds
      - Baseball fields
      - Recycling
    - North Terrace Updates

- Building interior complete, groups moving back in and building is being used and rented again once weather improves...
  - Shelter will arrive in 2-3 weeks
  - Building exterior fix up
  - Complete path
  - Add landscaping
  - New benches and trash cans around playground
  - Drainage under playground
  - Fountain into pond as well as some pond management services, Rollins Aquatic Solutions
  - Grading around playground and turf restoration
- Facebook Posts
  - Have been working with Emily, PIO, on a North Terrace video, she is putting it together through YouTube and we will post a link to it on Facebook when complete
- Sports
  - Preparing for upcoming...
    - Soccer fields are created and painted, goals up, waiting for dirt to be available for turf repairs
    - Baseball fields, inspecting and replacing plates, mounds and base pegs as needed
    - Nice Rink, may be last week for ice with the weather
  - Village Hall
    - Window improvements, staff cleaned, scraped, sanded, caulked, sealed and painted the windows in the COW, Board Room and Upstairs Bathrooms, staff also cleaned the blinds on each window, this was done over several weeks this winter
- Staff updates
  - Two Full Time staff recently attended and received CPO (Certified Pool Operators) training and certification
  - Held another monthly Parks department in service training on February 28 to discuss department issues, the upcoming seasons projects and needs and budget, staff also watched 2 training videos on “Working Safely in Cold Weather” and “To The Point About PPE”
  - All FT staff attended an in house IRMA training with PW on March 8 on “Fall Protection”, this was set up by IRMA following a review of our equipment and facilities
  - Parks department is currently hiring for part time/seasonal staff
    - Contacted and trying to set up with the Fire Dept. to schedule CPR, Blood Borne Pathogen, Right to know and SDS classes for the Parks staff

**c) Director’s Report- Superintendent Gina Racanelli (Dir. Gola not in attendance):**

- The survey went live on 2/28. On 3/8, the consultant administering the survey reported they had received 300 responses. The survey will remain open until 3/22.
- Filter at JP Baby had sand replaced.
- Outdoor bathrooms at JP starting to be worked on.
- Paint and crack sealant on JP shell.

**6) BUSINESS:**

- a) Community Survey: The survey went live on 2/28. On 3/8, the consultant administering the survey reported they had received 300 responses. The survey will remain open until 3/22.
- b) Pros Consulting: No Updates

**7) PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

- Donna Noxon- *Inquired about; pool prices, TIF funding, why as of that morning the referendum question stated 3 to 5 years to be opened safely, when that was scratched.*

**8) COMMISSIONER COMMENTS:**

-Comm. King: *Requests that information be accurate on Village postings. The 3-5 years’ time frame was scratched from the ballot because no one knows how long repairs would last.*

-Comm. Bousum: *No Updates.*

-Comm. Pesola: *No Updates.*

-Comm. Banaszak: *would like goals to be revisit and to make them a priority. He will email Chair. Burns so they can be added to next meeting's agenda.*

-Comm. Cordova: *was hopeful of more residents submitting their surveys. Would really like the community to be heard.*

**9) CHAIRMAN COMMENTS:** *Attended Coffee with the Board. Parking in the Villa Business area is a problem, PD to start checking vehicles. Willowbrook held their Relay for life event, in which Rachel did 1 hour of Zumba. Mariners swim team registration coming up in April.*

**10) VILLAGE BOARD LIAISON COMMENTS:** *nothing to add. Mentioned that people are looking at the Master Plan to be updated.*

**11) VILLAGE STAFF COMMENTS:**

-Supt. Roche: *Nothing to add.*

-Supt. Racanelli: *Pool rates are finalized by the Board, the staff recommendation will be submitted for the April 8<sup>th</sup> Board meeting. Recreation staff created a school newsletter to be distributed throughout D45 schools. School D45 informed the Recreation staff that newsletters should be in a digital form and paperless in order to be approved. However, families from Westmore, Ardmore and Schafer D45 schools reported receiving paper handouts from both Elmhurst and Lombard Park Districts.*

**12) ADJOURNMENT:** *Chair. Burns called for meeting to adjourn at 8:00 pm. Motion was made by Comm. Cordova and seconded by Comm. King.*

**NEXT MEETING: April 12, 2019.**